

Board of Directors

Date: September 25, 2023

Members Present: Eileen Yarborough/Chairman, Kendra Brown/Vice Chairman Stacey Dimitt, M.D./Chief of Staff Robert Windhorst/Board Member Kevin Branum/Board Member Ron Ortiz/ Board Member Joan Gilmore /Board Member Stephanie Rivard /Board Member, Harry Sheski /Board Member

Others present: Thomas Whelan/CEO Jim Hermes/ CFO Maria Atencio/CNO, Leyla Dulanto / HR Director
 Ambrosia Mandagaran/Director of Risk and Quality Cynthia Tena/Director of Marketing / Terrel Pearson/Compliance Director
 Nydia Sanchez / Marketing Assistant Eric Jones/Ovation Ryan Nestruck /Ovation John Turner /Ovation

Additional Attendees:

Recorder: Amanda Jim / Administrative Assistant

Called to order: 1734

Time adjourned:

Location: Community Room via WebEx

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/RESP. PARTY
<u>Call to Order</u>	The meeting was called to order by Eileen Yarborough		Nothing further.
<u>Roll Call</u>	Eileen Yarborough called roll.		Nothing further.
<u>Prayer</u>	A prayer was given by Robert Windhorst		
<u>Recognition of Additional Attendees</u>			Nothing further.
<u>Citizens to Address the Board</u>			None present.
<u>Agenda</u>	<ul style="list-style-type: none"> a. Agenda presented for September 25, 2023 b. Meeting minutes presented for approval: <ul style="list-style-type: none"> i. Board Meeting: August 28, 2023 	Motion to approve amended Agenda made by Kendra Brown. Seconded by Kevin Branum. <ul style="list-style-type: none"> a. Motion Carried by way of acclamation, all in agreement. b. Motion to approve amended minutes as presented was made by Robert Windhorst. Seconded by Stephanie Rivard. Motion carries by way of acclamation, all in agreement. 	
<u>Committee Reports</u>	<ul style="list-style-type: none"> i. Performance Improvement Committee report provided by Dr. Harry Sheski: Cardiopulmonary report over-reads are being done on xrays/EEGs for accuracy. Follow-up being done with patients on CPAP machines. Making sure machines are received and working. <p>Clinic working on sterilization processes. A color coded system is in place.</p>		

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	<p>Informatics- Employee Health Record (EHR) Corrections made in Cerner to ensure proper billing to patients.</p> <p>Maintenance is cross training housekeeping to help assist in different areas.</p> <p>ii. Finance/CFO Report: Jim Hermes verbally advised the board with details from the Finance Committee: Volume: Patient revenue was \$9.14m, a new CGH record. New record revenues hit: CLINIC, CT, MRI, and OTHER RADIOLOGY. 2nd best months: REHAB and LAB Ortho related charges grew from \$160k June, \$250k in July to \$318k in August</p> <p>Net Revenue: Net revenue was \$4.6m, \$409k better than budget and \$700k > 8/2022.</p> <p>Operating Expenses: Costs remained "normal" at \$4.2m down from \$4.3m in July. Locums dropped to \$105k and agency \$155k were down based on a lack of any prior period costs being incurred. We still had 12 Nursing FTE's (internal and external contracts) & locums general and orthopedic surgeons and nurse practitioner.</p> <p>Financial Results: August operating profit was \$619k vs. budgeted loss of (\$59k) and YTD of earnings of \$600k represent substantial improvement vs. \$291k at 8/31/2022</p> <p>Accounts Receivable and Cash Update: AR days grew 3 to 55 despite \$4.2m cash receipts Cash was down \$100k to \$11.9m for Aug Capx spend of \$124k. Day's cash on hand increased 1 to 91 Days.</p>		

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	<p>August collections were on \$4.2m with \$3.858m of total patient receipts, 2nd best ever. (3-2023 was \$3.912m) Self-pay collections were \$143k, up from our FY 2023 average of \$73k per month August had 3 pay-periods for an extra \$1.1m usage of cash</p>		
<p><u>CNO Report</u></p>	<p>Maria Atencio Reported: Staffing: We have 8 contract nurses to assist our staff. 5 in OB, 2 in ED, and 1 ICU/MS. We are down from 12 at the start of FY24. It has been a productive month in recruiting and hiring. In OB we are bringing in a foreign trained OB nurse who has just started her orientation and experienced part-time OB nurse from the Zuni area. Also we have hired 2 experienced PACU nurses that won't relieve a contract nurse but will fill a whole that we have been working around for a while. Shout out to all the team for making this happen!</p> <p>Education: In August we provided S.T.A.B.L.E for our staff. This program is exclusively focused on the post-resuscitation/pre-transport stabilization care of the sick infants. The other class completed in August was an Intermediate Fetal Monitoring Course presented by Kristin Brown our OB Director for those employees we are training for OB or help in that area as needed.</p> <p>Emergency Department: I am happy to announce Alyssa Brown our ED Director is back from maternity leave. August ED visits were up at 1326 visits with a 2% LWBS rate. Our admissions were down slightly at 65 and transfers were at 50. Length of stay for non admits is at 146 minutes. Just a reminder that our ED numbers just a short 4 years ago in 2020 we were averaging around 800 visits / month. Please</p>		<p>No further discussion.</p>

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	<p>see attached graph. OR/PACU In August they did 109 procedures with 43 cancellations. 22 of procedures done were inpatients and 87 were outpatient procedures. There were 9 add on cases and 7 emergent call-backs. The orthopedic program is picking up steam with the addition of Dr Pence to cover 1 week a month, allowing us to have an orthopedist 3 weeks / month. James our OR Director and Sean our Materials Director are working with a Portales Hospital to purchase/ rent their orthopedic equipment as they have recently shut down their program. We are also in the process of purchasing a new autoclave to support the growth in the OR. 2 of the ORT's are presently enrolled in a Suture Certification Program to be able to support the team. Lastly just want to congratulate the department for their 5/5 patient satisfaction scores.</p> <p>Obstetrics In August we had 17 births, another good month for the OB department. Kristin along with Dr Villarreal were asked to present at the state wide NMHA 78th Annual Meeting about our hospitals adaptation and innovation to provide OB access to care for our region. We are proud of them!</p> <p>Infection Control The focus for infection control now is education related to the ramping up of our FLU/RSV/COVID season, both for the public, visitors, and staff. Reminders for all to keep us safe and healthy. Kyle recently had a board made which will allow us to share our CORE measures with our staff so they can see the results of their work daily. There is a lot of planning going on with the upcoming Employee Health fair slated for November, but the employee health challenges continue with hikes, hero themed work out class, etc. to garnish points for the grand prize.</p> <p>Cardiopulmonary The Cardiopulmonary Department recently</p>		

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	<p>created a new position for a “Cardiopulmonary Diagnostic Technician “whose role is to assist the Licensed Staff set up patients for all the different diagnostic modalities they perform in that department. The new quality measure of EKG over-reads has been a welcome success meaning, they have had no discrepancies noted for July and August.</p> <p>Social Services In August SS had 32 consults within the hospital and 268 BH clinic visits They are facing additional transportation struggles at this time but continue to build relationships and exploring all options to best serve our patients in a timely manner. We had a round table discussion with Law Enforcement about overdoses and Narcan availability in the Community. Seems each meeting we are meeting different Law Enforcement Individuals and all share ideas and information.</p> <p>Radiology Radiology continues to see growth and August was no exception. They had another record high in general x-ray, CT, and Ultrasound. They were 19 shy of completing 2000 exams in the month of August.</p> <p>Pharmacy Is hard at work pulling together a 340B Program from the ground up. This includes Yvette’s individual training, an Advisory team, processes and policies that will ensure our compliance and continued eligibility of participation. The department is also in the process of interviewing for a pharmacy technician to assist with the many regulatory routine requirements that occur in pharmacy daily.</p>		
<u>CEO Report</u>	<p>Thomas Whelan advised Dr. Alzghari has been pulled from General Surgery. Dr. Jarrin and Dr. Prakash are still waiting being vetted for General Surgery. The search for APPs is on hold due to the pursuit of Dr. Vigil, because the clinic would prefer to employee medical doctors versus advanced practice professionals.</p> <p>Coverys will be leaving the state and the hospital</p>		No further discussion.

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	<p>carriers advised the hospital will continue to have coverage for malpractice/professional liability, but at a higher price. Current deductible will rise and need to be paid first before insurance carrier takes over.</p> <p>Ambulance services closed the RFP program with the city and don't know the results. Superior Ambulance wants to stay in the county. They are looking for a substantial subsidy around \$800,000 which is a challenge due to Superior being a for-profit service.</p> <p>Leyla Dulanto presented her Human Resources report.</p>		
<p><u>Medical Staff Report</u></p>	<p>Dr. Stacey Dimitt reported the Medical Staff meeting revamped OPP process and was presented to the medical staff and will be implemented this month.</p> <p>At the New Mexico Medical Society will be a part of a legislative meeting to discuss possible agenda items such as medical malpractice, coverage, and ambulance services in Grants, NM.</p>		
<p><u>Ovation Report</u></p>	<p>Ryan Nestrack and shared:</p> <ul style="list-style-type: none"> a. Ovation's Mission b. Ovation's Acquisitions c. Ovation Shared Services d. Revenue Cycle Update/Opportunities e. 2023 Ovation Workplan Update f. GPO/HealthTrust Purchasing Compliance g. 2024 Medicare Payment Changes h. Ovation Health Learning Institute 		<p>No further discussion.</p>

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<u>Executive Session I</u>	<p>Motion to move to Executive Session made by Kendra Brown. Seconded by Stephanie Rivard Motion Carried by way of acclamation, all in agreement.</p> <p>Executive session begins at 1948 to discuss:</p> <ul style="list-style-type: none"> a. Personnel 		<p>Motion to return to Open session made by Kevin Branum. Seconded by Stephanie Rivard. Motion Carried by way of acclamation, all in agreement.</p> <p>Open session begins at 1953</p>
<u>Old Business</u>			
<u>New Business/Action Taken:</u>	<ul style="list-style-type: none"> a. Motion to accept by proclamation the August Financial Report as proclaimed during the Finance/CFO report in Regular Board Session by Joan Gilmore. 		<ul style="list-style-type: none"> a. Motion to accept by proclamation the August Financial Report as proclaimed during the Finance/CFO report in Regular Board Session by Kendra Brown. Seconded by Stephanie Rivard. Motion carried by way of acclamation, all in agreement.

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<u>Announcements/ Reminders</u>			
<u>Executive Session II</u>	<p>Motion to move to Executive Session II made by Kendra Brown. Seconded by Stephanie Rivard Motion Carried by way of acclamation, all in agreement.</p> <p>Executive session II begins at 1953 to discuss: a. CEO Evaluation</p>		Open session begins at 2001
<u>Executive Session III</u>			
<u>Adjournment:</u>	Meeting adjourned by Board Chair, Eileen Yarborough	Board Meeting adjourned at 2001	The Board of Directors will meet next on Monday, October 23, 2023 at 1730 in the Board Room.

CHAIRPERSON APPROVAL SIGNATURE

