

Board of Directors

Date: October 23, 2023

Members Present: Eileen Yarborough/Chairman, Kendra Brown/Vice Chairman Stacey Dimitt, M.D./Chief of Staff Robert Windhorst/Board Member Kevin Branum/Board Member Ron Ortiz/ Board Member Joan Gilmore /Board Member Stephanie Rivard /Board Member, Harry Sheski /Board Member

Others present: Thomas Whelan/CEO Jim Hermes/ CFO Maria Atencio/CNO, Leyla Dulanto / HR Director
 Ambroshia Mandagaran/Director of Risk and Quality Cynthia Tena/Director of Marketing / Terrel Pearson/Compliance Director
 Nydia Sanchez / Marketing Assistant Eric Jones/Ovation Ryan Nestruck /Ovation Deanna Jennings/Arthur J Gallagher

Additional Attendees:

Recorder: Amanda Jim / Administrative Assistant

Called to order: 1734

Time adjourned: 1957

Location: Community Room via WebEx

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/RESP. PARTY
Call to Order	The meeting was called to order by Kendra Brown		Nothing further.
Roll Call	Kendra Brown called roll.		Nothing further.
Prayer	A prayer was given by Thomas Whelan		
Recognition of Additional Attendees			Nothing further.
Citizens to Address the Board			None present.
Agenda Committee Reports	<p>a. Agenda presented for October 23, 2023</p> <p>b. Meeting minutes presented for approval:</p> <p style="padding-left: 20px;">i. Board Meeting: September 25, 2023</p> <p>i. Finance/CFO Report: Jim Hermes verbally advised the board with details from the Finance Committee:</p> <p>Volume Patient revenue was \$7.8m down from \$9.1 in August but were \$900k (13%) > 9/2022 YTD Revenue of \$25.1m is \$60k ahead of budget and \$3m or 12% better than YTD 9/2022 Ortho related charges: grew from \$160k June, \$250k in July to \$318k in August dropped slightly to \$233k in September for physician surgical</p>	<p>Motion to approve amended Agenda made by Harry Sheski Seconded by Stephanie Rivard</p> <p>a. Motion Carried by way of acclamation, all in agreement.</p> <p>b. Motion to approve amended minutes as presented was made by Stacey Dimitt. Seconded by Stephanie Rivard. Motion carries by way of acclamation, all in agreement.</p>	

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	<p>pause</p> <p>Net Revenue Net revenue was \$4.06m, \$180k behind budget while year to date remains \$1.9m better than budget In early October HSD provided payment expectations for Q1 HAP which resulted in a \$300k YTD receivable and net revenue adjustment.</p> <p>Operating Expenses Costs dropped to \$3.9m down from \$4.2m in August. Locums were flat at \$90k. Agency dropped to \$162k September costs includes \$17k in investment on superior Linked In recruiting tools and \$16k for fluzone for the flu pod We still had 8Nursing FTE's (internal and external contracts) & locums general and orthopedic surgeons and nurse practitioner. In September employee drug costs reached a new high of \$57k, \$18k for the 50% growth in Qzypmic prescriptions</p> <p>Financial Results September operating profit was \$218k vs. \$39k budgeted. YTD of earnings of \$818k is \$1.25m better than (\$443k) at 9/30/2022</p> <p>Accounts Receivable and Cash Update AR days grew 2 to 56 Cash was down \$400k matching our reduction in payable. Day's cash on hand remained flat at 90.4 Days. Self-pay collections were \$140k, consistent with August and up from our FY 2023 average of \$73k per month At 9/30 New Mexico HAP/TAP/DSH owes CGH \$2.72m (Now Verified) or 21 days</p>		
<u>CNO Report</u>	<p>Maria Atencio Reported:</p> <p>Staffing: We have 8 contract nurses to assist our staff. 4 in OB, 3 in ED, and 1 ICU/MS. We are still down from 12 at the start of FY24. There is 1 less on OB and increased by 1 in ED on night shift. During the summer months we had decreased to 2 ED</p>		No further discussion.

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	<p>Nursing staff and 1 tech but as the Flu / RSV season is ramping up we are ensuring adequate coverage for our patients by going back up to 3 nurses and a tech at night. We have lost 2 Nurses from Gallup, 1 with a 4 month tenure and the other a 10 month tenure, both citing the drive and the need to be closer to their families.</p> <p>Education: <i>In October we completed BLS (Basic Life Support) and ACLS (Advanced Cardiac Life Support). We had great classes with well-prepared / experienced staff and Providers.</i></p> <p>Emergency Department: September ED visits were 1259 with a 2.9% LWBS rate. Our admissions were down slightly at 56 and transfers were 47. Length of stay for non-admits decreased slightly to 143 minutes. We have had a couple of new providers' debut.</p> <p>OR / PACU A whole lot of positive happenings going on in the department as we move forward to increasing or case load. To date we have brought into our surgical team, Cassy Morlan, RN who began working on October 9th, 2023 in the Pre op / PACU and doing very well. We look forward to Courtney Green RN to join us at the end of October 2023 in Pre op/PACU as well. Antoinette Sanchez RN has expressed desire to cross train as a Circulator once the new staff is trained. The new RN's are experienced Pre op / PACU nurses so the transition should be a smooth one. The new sterilizers x2 are ordered, including a new ultrasonic instrument washer floor unit. ETA is four - seven weeks. At the time of installation new flooring will be installed in the sub-sterile area including central supply. Dr Tania Pence, Orthopaedic Surgeon has joined the surgical team. Two operating room techs: Betheny Chase has completed a basic skin suturing course, and Sonya Ware is in the process of completing the course. Amos Pena is in the process of completing the sterile processing course. I am proud of the team as they are determined to increase their knowledge and contribute to the success of our hospital. Unfortunately, our recent patient satisfaction scores have dipped a bit from 5/5 in July to 3/5 in August. Post op phone calls have increased significantly to 88% in September with the new google account.</p>		

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	<p>Obstetrics In September we had 12 births. We have recently hired 1 full time, one part-time, and 1 prn OB nurses. Not only does this allow us to decrease contract staff in that department it helps improve quality and consistency of care. Orientation and training continues. With the slower month the staff supported other units which is always greatly appreciated.</p> <p>Infection Control The Flu Pod was a great success with the administration of 858 vaccines. Employee and their families' vaccinations continue to hopefully keep us all well. Employee Health fair will be held November 17, 2023. Labs, education, demos, are a few ideas planned.</p> <p>Cardiopulmonary The Cardiopulmonary Department is losing one full time RT, the position is posted with hopes to avoid contract staff. They are reaching out to patients one on one to help them with CPAP fitting and it seems to be more successful than the classes we have tried in the past.</p> <p>Social Services In September SS had 37 consults within the hospital and 263 BH clinic visits. The department is presently investigating Tele BH therapy looking at all potential avenues to support our program.</p>		
<p><u>CEO Report</u></p>	<p>Thomas Whelan advised Dr. Zhen Lu, 2025 resident candidate, advised Cibola General Hospital was his first site visit and would like to visit other facilities before an offer is made to him. Dr. Tania Pence will be onsite one week a month to perform surgeries such as: shoulders and knees. A general surgeon, Dr. Gregory Jarrin will come for a site visit on 11/11/2023. Equipment has been purchased to accommodate deaf/hearing impaired patients. Proactive action is being discussed regarding the No Show rate and potentially involving the Community Health Workers.</p> <p>Cynthia Tena reported on Marketing and Goals update.</p>		<p>No further discussion.</p>

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<u>Medical Staff Report</u>	Dr. Stacey Dimitt reported the Med Exec voted to switch the months between Med Exec and Med Staff and voted to create a process for credentialing by proxy.		
<u>Ovation Report</u>	Ryan Nestrick and shared: <ul style="list-style-type: none"> a. Medicare Open Enrollment Period 10/15-12/7 b. Medicare Advantage Star Ratings Have Declined c. Medicare Advantage Enrollment Statistics d. Revenue Cycle Update e. 2023 Ovation Workplan Update f. GPO/HealthTrust Purchasing Compliance g. Education Opportunities 		No further discussion.
<u>Executive Session I</u>	Motion to move to Executive Session made by Kevin Branum. Seconded by Stephanie Rivard Motion Carried by way of acclamation, all in agreement. Executive session begins at 1828 to discuss: <ul style="list-style-type: none"> a. Credentialing b. Personnel c. Risk Management d. Professional Liability Insurance Premiums 		Motion to return to Open session made by Harry Sheski. Seconded by Stephanie Rivard. Motion Carried by way of acclamation, all in agreement. Open session begins at 1953
<u>Old Business</u>			

<p><u>New Business/Action Taken:</u></p>	<p>a. Motion to approve Radmanesh, Farid, MD with proxy, for Reappointment; Torbey, Michel, MD with proxy, for Reappointment; Desai, Masoom, MD with proxy, for Reappointment; Manchada, Monika, MD with proxy, for reappointment; Girotra, Tarun, MD with proxy for reappointment; Kulik, Tobias, MD with proxy for reappointment; Hosseini, Maryam, MD with proxy for reappointment; Gurule, Michael, MD for reappointment; Ierides,Loutsios, MD for reappointment; Hnatiuk, Oleh, MD for reappointment; Leung, Jimmy, MD for reappointment; Gerety, Brigid, MD for reappointment; Walters, Mark, MD for reappointment; Campbell, Karien, MD for reappointment; Edminston, Maggie, CNP for reappointment; Garcia, Victoria, MD for reappointment; Yardley, Vanessa, CRNA for reappointment; Salisbury, Michael, DO for Full Privileges; Barody, Noelle, PA for Full Privileges; McCallion-Christner, Michele, CNP for Full Privileges; Misra, Sheila, CNP for Provisional Privileges; Barkley, Ariana, MD with proxy for Provisional Privileges; Botros, James, MD with proxy for Provisional Privileges; Ismail, Mohammed ,MD with proxy for Provisional privileges; Kogan, Michael, MD with proxy for Provisional Privileges; Ricks, Christian, MD with proxy for Provisional Privileges; Deshmukh, Anish, MD with proxy for Provisional Privileges, Carlson, Andrew, MD with proxy for Provisional Privileges; Carpenter, Michael, PA for provisional privileges; Sale, Max, MD for provisional privileges; and Ninomiya, James, MD for provisional privileges as presented in Credentialing, Executive Session from MEC.</p>		<p>a. Motion to approve Radmanesh, Farid, MD with proxy, for Reappointment; Torbey, Michel, MD with proxy, for Reappointment; Desai, Masoom, MD with proxy, for Reappointment; Manchada, Monika, MD with proxy, for reappointment; Girotra, Tarun, MD with proxy for reappointment; Kulik, Tobias, MD with proxy for reappointment; Hosseini, Maryam, MD with proxy for reappointment; Gurule, Michael, MD for reappointment; Ierides,Loutsios, MD for reappointment; Hnatiuk, Oleh, MD for reappointment; Leung, Jimmy, MD for reappointment; Gerety, Brigid, MD for reappointment; Walters, Mark, MD for reappointment; Campbell, Karien, MD for reappointment; Edminston, Maggie, CNP for reappointment; Garcia, Victoria, MD for reappointment; Yardley, Vanessa, CRNA for reappointment; Salisbury, Michael, DO for Full Privileges; Barody, Noelle, PA for Full Privileges; McCallion-Christner, Michele, CNP for Full Privileges; Misra, Sheila, CNP for Provisional Privileges; Barkley, Ariana, MD with proxy for Provisional Privileges; Botros, James, MD with proxy for Provisional Privileges; Ismail, Mohammed ,MD with proxy for Provisional privileges; Kogan, Michael, MD with proxy for Provisional Privileges; Ricks, Christian, MD with proxy for Provisional Privileges; Deshmukh, Anish, MD with proxy for Provisional Privileges, Carlson, Andrew, MD with proxy for Provisional Privileges; Carpenter, Michael, PA for provisional privileges; Sale, Max, MD for provisional privileges; and Ninomiya, James, MD for provisional privileges as presented in Credentialing, Executive Session from MEC by Joan Gilmore. Seconded by Stephanie</p>
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	<ul style="list-style-type: none"> b. Motion to authorize the offering of a contract to Dr. Lilian Ameh. c. Motion to authorize the offering of a contract to Dr. Robin Rodriguez d. Motion to approve the purchase of Hospital Professional Liability Renewal with the \$100,000 Deductible Option with \$2 million Excess plus \$5 Million Excess in the amount of \$4,604,001 along with the Sexual Abuse policy in the amount of \$20,189. 		<p>Rivard. Motion carried by way of acclamation, all in agreement.</p> <ul style="list-style-type: none"> b. Motion to authorize the offering of a contract to Dr. Lilian Ameh as presented in Executive Session from Thomas Whelan by Dr. Stacey Dimitt. Seconded by Stephanie Rivard. c. Motion to authorize the offering of a contract to Dr. Robin Rodriguez similar to Dr. Ameh's offer as presented in Executive Session from Thomas Whelan by Dr. Stacey Dimitt. Seconded by Stephanie Rivard. d. Motion to approve the purchase of Hospital Professional Liability Renewal with the \$100,000 Deductible Option with \$2 million Excess plus \$5 Million Excess in the amount of \$4,604,001 along with the Sexual Abuse policy in the amount of \$20,189 as presented in Executive Session by Kevin Branum. Seconded by Stephanie Rivard. Motion carried by way of acclamation, all in agreement.
<u>Announcements/ Reminders</u>			
<u>Executive Session II</u>			
<u>Executive Session III</u>			

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<u>Adjournment:</u>	Meeting adjourned by Board Member, Kendra Brown	Board Meeting adjourned at 1957	The Board of Directors will meet next on Monday, November 27, 2023 at 1730 in the Board Room.

CHAIRPERSON APPROVAL SIGNATURE

