

Board of Directors

Date: August 1, 2022

Members Present: Eileen Yarborough/Chairman, Kendra Brown/Vice Chairman Stacey Dimitt, M.D./Chief of Staff Robert Windhorst/Board Member Kevin Branum/Board Member Ron Ortiz/ Board Member Joan Gilmore /Board Member Stephanie Rivard /Board Member,

Others present: Thomas Whelan/CEO Jim Hermes/ CFO Maria Atencio/co-CNO Glenna Losito/co-CNO Christopher Harris/ HR Director Ambrosia Mandagaran/Director of Risk and Quality Cynthia Tena/Director of Marketing / Lorraine Chavez /Compliance Director Nydia Sanchez / Marketing Assistant Eric Jones/QHR

Additional Attendees: Lauren Bline/QHR

Recorder: Amanda Jim / Administrative Assistant

Called to order: 1745

Time adjourned:

Location: Community Room via WebEx

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/RESP. PARTY
<u>Call to Order</u>	The meeting was called to order by Eileen Yarborough		Nothing further.
<u>Roll Call</u>	Eileen Yarborough called roll.	Dr. Stacey Dimitt showed up late due to participating in Clinic Sports Physicals event.	Nothing further.
<u>Prayer</u>	A prayer was given by Robert Windhorst		
<u>Recognition of Additional Attendees</u>			Nothing further.
<u>Citizens to Address the Board</u>			None present.
<u>Agenda</u> <u>Committee Reports</u>	<ul style="list-style-type: none"> a. Agenda presented for August 1, 2022 b. Meeting minutes presented for approval: <ul style="list-style-type: none"> i. Board Meeting: June 27, 2022 i. Finance/CFO Report <ul style="list-style-type: none"> i. Jim Hermes verbally advised the board with details from the Finance Committee: Charges \$6.66m vs. PYTD average of \$7.2m as summer doldrums begin. All departmental volumes are down except rehab and ER. Budgeted revenue was \$8m 	<ul style="list-style-type: none"> Motion to approve amended Agenda made by Joan Gilmore, Seconded by Stephanie Rivard <ul style="list-style-type: none"> a. Motion Carried by way of acclamation, all in agreement. b. Motion to approve minutes as presented was made by Ron Ortiz, Seconded by Stephanie Rivard. Motion carries by way of acclamation, all in agreement. 	

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	<p>Net Revenue Net revenue of \$3.7m > budget by \$300k on solid Mill levy collections.</p> <p>Operating Expenses Operating costs of \$4.5m were \$1.1m above budget. Contract labor (\$500k variance) is looking better as we end the year with 8 on contract. I increased IBNR costs for employee health insurance \$100k (audit) and annual 403B employer contribution of \$254k</p> <p>Financial Results Covid relief funds totalin \$1.070m awarded and paid in June erased our June operating loss of (\$704k) June repoted income is \$377k and YTD is a (\$737k) loss</p> <p>Accounts Receivable and Cash Update 59 AR days are down 3 from 5/31 on strong cash collections (including the \$1m covid funds). This is the lowest AR day performance since Jan 2021 Days cash on hand grew to 162 and cash on hand grew \$860k vs. May.</p>		

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<u>CNO Report</u>	<p>Maria reported: Staffing: Recruitment is ongoing. We have hired a prn RN from Gallup and have interviews with 2 other RN's, so wish us luck. We presently have a total of 7 Contracted Nursing staff (a decrease by 1). Four OB contracts and we are presently training two staff to replace 2 of them, ED has 3 contract staff. We have set up appointment with a foreign nurse agency to see if they will be of any help to us.</p> <p>Education: In June Lovelace OB Outreach presented a STABLE Course (Stabilization of the Newborn). We are always happy to have outside education.</p> <p>Emergency Department: ED visits for June were 1164 with 54 admits from the ED. The average length of stay for none admits was 126 minutes, under the national average of 135 minutes. Patient Satisfaction scores remain strong at 79% with an n=41.</p> OR/PACU		No further discussion.

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	<p>We did 74 procedures in June with 16 cancellations. The OR department is settling into its new norm, working to maximize the staff they have. Their patient satisfaction scores in June were 5/5.</p> <p>Obstetrics In June we had 9 deliveries with 18 outpatients served. We have had news this last week RMCH has closed down their OB department indefinitely and we are ready and willing to serve this population.</p> <p>Infection Control Our newly instated Infection Control Nurse has caught us up on Core Measures reporting and has implemented a system to continue ongoing surveillance. He will also be attending an Infection Control Bootcamp the beginning of August which he obtained a scholarship for.</p> <p>Cardiopulmonary Cardio pulmonary has 1 contracted position, which she is presently trying to recruit fulltime. The PIMA students have returned post- covid which is always helpful for recruitment. Presently the department is working on decreasing their “no show” rate. The cardiopulmonary department will be providing two Community CPR classes which filled up quickly.</p> <p>Social Services Social Services had 32 consult referrals last month. There has been a decrease in the same patients repeatedly presenting to the Emergency Department in crisis. The outpatient BH program remains consistently busy and we are keeping a close eye on the caseloads for the both providers to identify when each provider is reaching capacity. We are also completing a summer Practicum student placement for a Bachelors level student.</p> <p>Housekeeping Is presently fully staffed. The department keeps our hospital, 2 clinics, and 10 rentals ready to go. Their work is very important to us and we are all very appreciative of the work they do.</p> <p>Pharmacy Pharmacy is recruiting for a second fulltime pharmacist. Omnicell machines throughout our</p>		

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	<p>organization will be updated this year with the capital plan and the Director is working to coordinate. Our present machines are no longer supported.</p> <p>Dietary Dietary has introduced some more “healthy eating options”. To the menu. She is always looking for fresh ideas. Thank you!</p>		
<u>CEO Report</u>	<p>Thomas Whelan reported Dr. Zanghellini declined the position and he will be returning home. Dr. Francisco Ralls declined due to wife accepting a position in AZ. Kyle Anderson, CRNA asked if the position is open and he would like to see an offer. Dr. Rosales will be on site August 16th and he may be a permanent surgeon. Sports Physical event took place today, August 1, 2022. Old Feed store is up for rent/sale for a possible Urgent Care Clinic. Thomas provided a Goals Update.</p>		
<u>Medical Staff Report</u>	<p>Dr. Stacey Dimitt reported Med Staff talked about policies. Sports Physicals event is currently taking place today and a long line of cars are visible in the parking lot. Gallup reached out regarding possible Outreach program to offer prenatal care for the women that will deliver here at Cibola General Hospital.</p>		
<u>QHR Report</u>		Eric Jones presented QHR report.	
<u>Executive Session</u>	<p>Motion to move to Executive Session made by Robert Windhorst, Seconded by Joan Gilmore Motion Carried by way of acclamation, all in agreement.</p> <p>Executive session begins at 1907 to discuss:</p> <ol style="list-style-type: none"> a. Credentialing b. Personnel 		<p>Motion to return to Open session made by Robert Windhorst, Seconded by Stephanie Rivard Motion Carried by way of acclamation, all in agreement.</p> <p>Open session begins at 1920</p>

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<u>Old Business</u>			Nothing further.

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<p><u>New Business/Action Taken:</u></p>	<p>a. Motion to close and accept Slate of Officers nominations: Chair-Eileen Yarborough Vice Chair- Kendra Brown Secretary/Treasurer-Joan Gilmore</p> <p>b. Motion to accept 2023 Budget as presented.</p> <p>c. Motion to approve Dr. Snow Petersen as presented in Credentialing for Re-appointment and Dr. Aaron Losey for Provisional Privileges as presented in Executive Session from MEC</p>		<p>a. Motion to close and accept Slate of Officer Nominations: Chair-Eileen Yarborough Vice Chair- Kendra Brown Secretary/Treasurer-Joan Gilmore as presented by Kevin Branum, Seconded by Ron Ortiz.</p> <p>b. Motion to accept 2023 Budget as presented by Kevin Branum, Seconded by Ron Ortiz</p> <p>c. Motion to approve Dr. Snow Petersen as presented in Credentialing for Re-appointment and Dr. Aaron Losey for Provisional Privileges as presented in Executive Session from MEC by Joan Gilmore, Seconded by Stephanie Rivard. Motion carried by way of acclamation, all in agreement.</p>

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<u>Announcements/ Reminders</u>			
<u>Executive Session II</u>	<p>Motion to move to Executive Session II made by Robert Windhorst, Seconded by Stephanie Rivard Motion Carried by way of acclamation, all in agreement.</p> <p>Executive Session II begins at 1924</p>		Nothing Further

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<u>Adjournment:</u>	Meeting adjourned by Board Member Eileen Yarborough	Meeting adjourned 2050	The Board of Directors will meet next on Monday, August 29, 2022 at 1730 in the Board Room.

CHAIRPERSON APPROVAL SIGNATURE _____