

Board of Directors

Date: May 22, 2023

Members Present: Eileen Yarborough/Chairman, Kendra Brown/Vice Chairman Stacey Dimitt, M.D./Chief of Staff Robert Windhorst/Board Member Kevin Branum/Board Member Ron Ortiz/ Board Member Joan Gilmore /Board Member Stephanie Rivard /Board Member, Harry Sheski /Board Member

Others present: Thomas Whelan/CEO Jim Hermes/ CFO Maria Atencio/co-CNO Glenna Losito/co-CNO Jullie Griffith/ HR Interim Director
 Ambrosia Mandagaran/Director of Risk and Quality Cynthia Tena/Director of Marketing / Lorraine Chavez /Compliance Director Nydia Sanchez / Marketing Assistant Eric Jones/Ovation Ryan Nestruck /Ovation

Additional Attendees:

Recorder: Amanda Jim / Administrative Assistant

Called to order: 1733

Time adjourned:

Location: Community Room via WebEx

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/RESP. PARTY
<u>Call to Order</u>	The meeting was called to order by Kendra Brown		Nothing further.
<u>Roll Call</u>	Kendra Brown called roll.		Nothing further.
<u>Prayer</u>	A prayer was given by Thomas Whelan		
<u>Recognition of Additional Attendees</u>			Nothing further.
<u>Citizens to Address the Board</u>			None present.
<u>Agenda</u>	<ul style="list-style-type: none"> a. Agenda presented for April 24, 2023 b. Meeting minutes presented for approval: <ul style="list-style-type: none"> i. Board Meeting: March 27, 2023 	Motion to approve amended Agenda made by Kevin Branum. Seconded by Stephanie Rivard <ul style="list-style-type: none"> a. Motion Carried by way of acclamation, all in agreement. b. Motion to approve minutes as presented was made by Stephanie Rivard. Seconded by Kevin Branum. Motion carries by way of acclamation, all in agreement. 	
<u>Committee Reports</u>	<ul style="list-style-type: none"> i. HR/Recruitment/Scholarship Committee Report: Thomas Whelan attended the Grants High School Awards banquet and handed out three awards to the graduating seniors. Thomas also attended Laguna Acoma High School's Awards banquet and presented one scholarship to the graduating senior. Jullie Griffith introduced herself to the board as the Interim HR Director. Jullie reported there 		

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	<p>were seven voluntary and three involuntary terminations for a total of 10 employees for the last quarter. January through March has a turnover rate of 3.6% and YTD is 12.4%. Jullie Griffith is working on a market survey for all positions here at Cibola General Hospital. On June 2nd a Leadership Development Institute training will take place in-house for all managers. One topic that will be discussed is the New Mexico Sick Leave, Open Enrollment, and the hiring parameters that managers are allowed to offer to perspective employees. Current methods of recruitment were discussed.</p> <p>ii. Finance/CFO Report: Jim Hermes verbally advised the board with details from the Finance Committee:</p> <p>Charges of \$7.9m remains strong and is 17% > 4-2022 levels. Ortho related charges totaled \$34k ER visits remained high at 37% above FY 2022 and all other outpatient services continued to thrive Net Revenue Net revenue was a respectable \$3.8m while ortho net revenue was \$17k for April vs. Q3 average net of \$175k.</p> <p>Operating Expenses Costs remained elevated at \$4.1m. Health claims returned to normal vs. March but locums and agency remain high. We have 102 Nursing internal and external contract FTE's and locums general and orthopedic surgeons and nurse practitioners. Nursing costs dropped \$40k to \$191k. Depreciation is trending higher as we bring purchases into service</p> <p>Financial Results April's operating loss was (\$302k) with YTD loss of (\$1.4m), \$477k behind budget YTD and \$444k worse than 2022.</p>		

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	<p>April YTD Ortho pro-fee revenue is \$500k less than 2022 and budget (\$250k net revenue impact) while costs are up \$100k for a combined negative impact of \$350k to earnings. Further, YTD hospital revenue from the ortho service line is \$1.3m, down from \$3.5m for the April 2022 YTD period. This \$2.3m revenue decline (\$1.2m net) created a financial shortfall of approximately \$1m after costs. Ortho has declined \$1.35m vs. 2022. This is our operating loss.</p> <p>Accounts Receivable and Cash Update We remained at 58 AR days with an average patient collection month Cash is down \$783k to \$13.2m (103 Days on hand). Cash usage in April included \$481k towards Capital projects April cash receipts are on pace to exceed \$5m (a record) with \$3.5 received through 5-19.</p>		
<p><u>CNO Report</u></p>	<p>Maria Reported: Staffing: We have 10 contract nurses to assist our staff. 5 in OB, 4 ED, and 1 PACU staff. We have hired a new grad from the NMSU Graduating class of December 2022 and have an interview with 1 from UNM Gallup next week. We have hired a fulltime night shift ED RN that will start in July. Glenna and I did a virtual recruitment fair at UNM Gallup and seemed to have sparked interest, we will keep you posted. All these efforts will hopefully help us reduce the number of contracts needed.</p> <p>Education: Our 2 day Clinical Carnival was a great success with help from many departments and outside visitors to complete our clinical staffs competencies for the year. It is a lot of work, but a great way to get this needed work done.</p> <p>Emergency Department: April ED visits were 1236 with 68 MS admissions, and 15 that spent time in ICU. Our Length of stay for non-admits dropped slightly to 157 minutes and our LWBS (Left without being Seen) dropped significantly to 1.9%. The ED team scored 81% on their patient satisfaction scores (n=61).</p>		<p>No further discussion.</p>

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	<p>OR/PACU</p> <p>In April 80 procedures were performed with 37 cancellations. The department continues to work to address this cancellation rate. We have brought Dr Ninomaya on board as a locum to help cover the community's Orthopaedic needs, we are anxious to see how this works out. He has some upcoming surgeries scheduled.</p> <p>Obstetrics</p> <p>In March we had 16 births, another good month for the OB department. A Fetal Monitoring class was provided for some of our staff members Our OB Director is an official Instructor meeting all the requirements, we congratulate her on becoming an Instructor as it is not an easy feat.</p> <p>Infection Control</p> <p>We have kicked off our Employee Health initiative with free baseline labs for those who wish and then monthly competitions/educations with the overall goal of improving both mental and physical health. We have had 78 employees join this "competition" and they are in full swing of "May Movement" and getting ready for a Zumba class.</p> <p>Cardiopulmonary</p> <p>For the year 4/1/2022-3/31/2023 we had 261 patients monitored with extended cardiac monitors. Of those patients, 63% had an arrhythmia detected and 9% had a critical arrhythmia detected and reported. 71% of the patients monitored payed \$0 out of pocket for the scanning of the monitor data.</p> <p>Social Services</p> <p>SS had 48 consults in April. The BH Clinic had 308 patient visits in April. Our data regarding referrals to the BH Clinic and successfully establishing new patients are as follows: January 2023 we established care with 57% of patients referred for medication management and 57% of new patient referrals for counselling. In February 2023 we established care with 12% of patients referred for medication management and 16% of new patient referrals for counselling. The takeaway for February is although we had a high number of SS consults in the hospital setting many of those patients serviced were already established with out-patient MH providers, either at CFHC or elsewhere so the number of new patient referrals were very low in February</p>		

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<u>CEO Report</u>	<p>Thomas Whelan advised Dr. Jason Wells and Dr. Donald Jones, General Surgeons are being scheduled for a site visit. Providers interviewed APPs and Jason Chan did a site visit on May 21st. Lorraine Chavez will retire on June 23rd. This year will be the last year for Sports Physicals. Terrel Pearson took the lead on applying and qualified for the National Health Services Corp.</p> <p>Ambrosia Mandagaran reported on Q3FY2023 Quality Scorecard.</p> <p>Lorraine Chavez presented the Annual Compliance Training to the Board Members.</p>		No further discussion.
<u>Medical Staff Report</u>	Dr. Stacey Dimitt was called to deliver a baby.		
<u>Ovation Report</u>	<p>Ryan Nestruck and shared:</p> <ul style="list-style-type: none"> a. Leadership U b. Supply Scorecard c. Monthly Operating Report d. CNO RoundTable 		No further discussion.
<u>Executive Session</u>	<p>Motion to move to Executive Session made by Joan Gilmore. Seconded by Stephanie Rivard Motion Carried by way of acclamation, all in agreement.</p> <p>Executive session begins at 1930 to discuss:</p> <ul style="list-style-type: none"> a. Compliance b. Personnel 		<p>Motion to return to Open session made by Joan Gilmore. Seconded by Stephanie Rivard Motion Carried by way of acclamation, all in agreement.</p> <p>Open session begins at 1959</p>
<u>Old Business</u>			Nothing further.

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<u>New Business/Action Taken:</u>			Nothing further.
<u>Announcements/Reminders</u>			

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<u>Executive Session II</u>	Motion to move to Executive Session II made by Stacey Dimitt. Seconded by Stephanie Rivard Motion Carried by way of acclamation, all in agreement. Executive session II begins at to discuss: a. Providers b. Succession Plan		Open session begins at 2040
<u>Executive Session III</u>	Executive session III begins at 2040 to discuss: a. CEO Evaluation		Open session begins at 2043
<u>Adjournment:</u>	Meeting adjourned by Board Member Kendra Brown.	Board Meeting adjourned at 2043	The Board of Directors will meet next on Monday, June 26, 2023 at 1730 in the Board Room.

CHAIRPERSON APPROVAL SIGNATURE _____