

Board of Directors

Date: March 27, 2023

Members Present: Eileen Yarborough/Chairman, Kendra Brown/Vice Chairman Stacey Dimitt, M.D./Chief of Staff Robert Windhorst/Board Member Kevin Branum/Board Member Ron Ortiz/ Board Member Joan Gilmore /Board Member Stephanie Rivard /Board Member, Harry Sheski /Board Member

Others present: Thomas Whelan/CEO Jim Hermes/ CFO Maria Atencio/co-CNO Glenna Losito/co-CNO Christopher Harris/ HR Director
 Ambroshia Mandagaran/Director of Risk and Quality Cynthia Tena/Director of Marketing / Lorraine Chavez /Compliance Director Nydia Sanchez / Marketing Assistant Eric Jones/QHR Ryan Nestricks /QHR

Additional Attendees:

Recorder: Amanda Jim / Administrative Assistant

Called to order: 1732

Time adjourned:

Location: Community Room via WebEx

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/RESP. PARTY
<u>Call to Order</u>	The meeting was called to order by Kendra Brown		Nothing further.
<u>Roll Call</u>	Kendra Brown called roll.		Nothing further.
<u>Prayer</u>	A prayer was given by Thomas Whelan		
<u>Recognition of Additional Attendees</u>			Nothing further.
<u>Citizens to Address the Board</u>			None present.
<u>Agenda</u>	<ul style="list-style-type: none"> a. Agenda presented for March 27, 2023 b. Meeting minutes presented for approval: <ul style="list-style-type: none"> i. Board Meeting: February 27, 2023 	Motion to approve amended Agenda made by Stephanie Rivard. Seconded by Robert Windhorst. <ul style="list-style-type: none"> a. Motion Carried by way of acclamation, all in agreement. b. Motion to approve minutes as presented was made by Stephanie Rivard. Seconded by Kevin Branum. Motion carries by way of acclamation, all in agreement. 	
<u>Committee Reports</u>	<ul style="list-style-type: none"> i. Finance/CFO Report: Jim Hermes verbally advised the board with details from the Finance Committee: <p>Charges of \$8.3m once again represents the highest revenue per calendar day level in Cibola history. Ortho revenue dropped (Dr. Austin and her PA Shelton) to \$327k from \$450k, strong for 28 day month. ER visits remained strong at 43% above FY 2022 levels while Radiology, MRI and CT combined are up 21.7%.</p>		

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/RESP. PARTY
	<p>Net Revenue Net revenue dropped to \$3.7m impacted by short month.</p> <p>Operating Expenses Costs consistent at \$4.2m but include 2 months of Cerner expenses (\$327k). This will be \$163.8k/mo. through 2023 then will drop to \$60k. We have 9 Nursing internal and external contract FTE's and locum general and orthopedic surgeons. Nursing costs are \$151k vs. \$250k last year due to private contracting and Ortho is costing \$30k > per month due to locum premium. Depreciation is trending higher as we bring capital purchases into service</p> <p>Financial Results February loss of \$212k increased YTD deficit to (\$546k), \$85k ahead of budget YTD and \$276k better than 2022 Loss includes \$633k of non-cash depreciation making ebitda (expected cash flow) \$88k positive Accounts Receivable and Cash Update We are at 61 AR days, down 7 from 68 in January. 5 days is strong patient collections and 2 day reduction is the net impact from \$480k of Cerner clean up. Cash is down \$100k at \$15.1m (121 Days on hand). Cash usage in February included \$511k towards Capital projects, principally \$402k for MRI build-out.</p>		
CNO Report	<p>Maria Reported: Staffing: We have 9 contract staff to assist our staff. 5 in OB and 4 in the ED. Training continues as we work to replace contract staff with our permanent staff in these specialty areas. We were fortunate to hire an OB Nurse from Gallup and are hoping the word gets out we just need a "few good men / women." .Education: BLS for the Healthcare Provider /ACLS (Advanced Cardiac Life Support) was completed in the month of March. Great class! March 30th we are providing a BLS Course for the Community and it is full.</p>		No further discussion.

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/RESP. PARTY
	<p>Coverys our insurance carrier will be providing education to many of our staff and providers in regards to documentation March 28th & 29th.</p> <p>Emergency Department: February ED visits were 1173 with 77 admissions in that short month. The national average for length of stay for non- admits is 135 minutes, and we averaged 149 minutes. LWBS (Left without being Seen) is at 1.8%.The ED team scored a 91% on their patient satisfaction scores (n=5). An excellent job!</p> <p>OR/PACU In February 98 procedures were performed with 28 cancellations. They have reinstated pre-op patient calls along with call backs as we work to address both cancellations and patient satisfaction scores. We have added a contract PACU RN to help with the volume and flow.</p> <p>Obstetrics In February we had 19 births, so a busy month. We are sending a few staff to receive some specialized/intensified Training in ALSO (Advanced Life Support in OB) as another measure to be prepared for all OB related emergencies.</p> <p>Infection Control Our Infection Control Nurse is leading a team to correct and improve a TJC finding with sterilization across the organization. He will be providing education for all involved. Their first Employee Health meeting went well with many ideas and a kick-off with Employee labs in April.</p> <p>Cardiopulmonary Cardiopulmonary has successful completed our renewed service line EEG's (Electroencephalograms). The process had to be worked out A-Z with Cerner, providers, billing, etc. so really is a great accomplishment.</p> <p>Social Services In February, SS had 39 consults within the hospital. The BH clinic had a new record of 283 encounters. Our data shows that we have established out-patient care with 60% of hospital referrals to medication management from July 2022 - December 2022. In that same time frame we have also established out-patient therapy services with 48% of internal hospital to clinic referrals. Mid-February we met with Law Enforcement to continue our collaborative efforts</p>		

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/RESP. PARTY
	<p>in addressing concerns and struggles we face with community members whom have encounters with whom have mental health struggles and are often seen at CGH or CFHC. SS was involved in a meeting alongside nursing admin and case management with Mt. Taylor Medical Supply to better serve our patients whom require quick and reliable service with DME supplies. SS continues to struggle with locating transportation resources for our patients that require specialized MH care and are transferred out. Acoma EMS has been the only resource that has helped with ground transport of psych patients. This is a huge concern and struggle we face daily.</p>		
<p><u>CEO Report</u></p>	<p>Thomas Whelan advised HR Director has been offered a severance agreement and has 21 days to make a decision. Dr. Austin was presented with a 30 day notice. Two Locum Orthopedic Surgeons were interviewed. It has been a challenge to find a permanent Ortho Surgeon and the base salary has been upped. Interviews for General Surgeons will take place. Dr. Ameh, Family Medicine with OB candidate came for a site visit on March 24th. Three APPs are scheduled for interviews.</p> <p>HR-Over the year some positions have grown and turnover rate is at 23%, which is lower than the 26% from last year. Terminations have been voluntarily and some were let go by a supervisor. Employee Survey had a 56.6% response rate from staff. Four vendors are finalists to implement a Leadership Development program.</p>		<p>No further discussion.</p>
<p><u>Risk Management</u></p>	<p>Ambroshia Mandagaran presented her Risk Management Q2FY2023 Incidents report.</p>		

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/RESP. PARTY
<u>Medical Staff Report</u>	Dr. Stacey Dimitt verbally advised Med Staff took place this month. Deficiencies for documentation procedure has been implemented. Making sure to keep it anonymous. A Lunch and Learn was hosted by Isaac Atencio to educate providers on the new MRI.		
<u>Ovation Report</u>	Ryan Nestrack and shared: <ul style="list-style-type: none"> a. QHR Health became Ovation Healthcare b. GPO/Health Trust Purchasing Compliance c. Learning Institute d. Patient Cash Receipts 		No further discussion.
<u>Executive Session</u>	Motion to move to Executive Session made by Robert Windhorst. Seconded by Harry Sheski Motion Carried by way of acclamation, all in agreement. Executive session begins at 1907 to discuss: <ul style="list-style-type: none"> a. Legal Update 		Motion to return to Open session made by Robert Windhorst. Seconded by Stephanie Rivard Motion Carried by way of acclamation, all in agreement. Open session begins at 1958
<u>Old Business</u>			Nothing further.

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/RESP. PARTY
<p><u>New Business/Action Taken:</u></p>			<p>Nothing further.</p>
<p><u>Announcements/Reminders</u></p>			
<p><u>Executive Session II</u></p>	<p>Motion to move to Executive Session II made by Robert Windhorst. Seconded by Stephanie Rivard Motion Carried by way of acclamation, all in agreement.</p> <p>Executive session begins at 1959 to discuss:</p> <p>a. Information</p>		<p>Nothing Further</p>

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/RESP. PARTY
Executive Session III			Nothing Further
Adjournment:	Meeting adjourned by Board Member Kendra Brown	Board Meeting adjourned at	The Board of Directors will meet next on Monday, April 24, 2023 at 1730 in the Board Room.

CHAIRPERSON APPROVAL SIGNATURE

