

## Board of Directors

Date: January 23, 2023

Members Present:  Eileen Yarborough/Chairman,  Kendra Brown/Vice Chairman  Stacey Dimitt, M.D./Chief of Staff  Robert Windhorst/Board Member  Kevin Branum/Board Member  Ron Ortiz/ Board Member  Joan Gilmore /Board Member  Stephanie Rivard /Board Member,  Harry Sheski /Board Member

Others present:  Thomas Whelan/CEO  Jim Hermes/ CFO  Maria Atencio/co-CNO  Glenna Losito/co-CNO  Christopher Harris/ HR Director  Ambroshia Mandagaran/Director of Risk and Quality  Cynthia Tena/Director of Marketing /  Lorraine Chavez /Compliance Director  Nydia Sanchez / Marketing Assistant  Eric Jones/QHR  Ryan Nestrack /QHR

Additional Attendees:

Recorder: Amanda Jim / Administrative Assistant

Called to order: 1733

Time adjourned:

Location: Community Room via WebEx

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/RESP. PARTY
<b><u>Call to Order</u></b>	The meeting was called to order by Eileen Yarborough		Nothing further.
<b><u>Roll Call</u></b>	Eileen Yarborough called roll.		Nothing further.
<b><u>Prayer</u></b>	A prayer was given by Thomas Whelan		
<b><u>Recognition of Additional Attendees</u></b>			Nothing further.
<b><u>Citizens to Address the Board</u></b>			None present.
<b><u>Agenda</u></b>	<ul style="list-style-type: none"> <li>a. Agenda presented for January 23, 2023</li> <li>b. Meeting minutes presented for approval:                             <ul style="list-style-type: none"> <li>i. Board Meeting: November 21, 2022</li> </ul> </li> </ul>	Motion to approve amended Agenda made by Stacey Dimitt. Seconded by Kendra Brown <ul style="list-style-type: none"> <li>a. Motion Carried by way of acclamation, all in agreement.</li> <li>b. Motion to approve minutes as presented was made by Kendra Brown. Seconded by Stephanie Rivard. Motion carries by way of acclamation, all in agreement.</li> </ul>	
<b><u>Committee Reports</u></b>	<ul style="list-style-type: none"> <li>i. Professional Improvement Committee: Kevin Branum reported the last meeting took place on December 6, 2022. Sammy Brown from Physical Therapy talked about tracking of patient satisfaction scores and advertising in the community. Alyssa Brown reported that the ER has reduced their contract staff, continuing to provide education to the ER staff, and patient satisfaction scores. Maria stated the ICU is working on patient satisfaction, "Getting back to basics",</li> </ul>		

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	<p>Kristin Brown, OB is working on Shaken Baby education and preparing for an influx of patients. James Abalos, OR will develop a form for postop Social Services want to participate in community outreach, referrals, collaborating with community agencies, and real time crisis. IT received a 91 scorecard on cyber security.</p> <p>ii. Finance/CFO Report: Jim Hermes verbally advised the board with details from the Finance Committee:</p> <p>Charges of \$8.3m vs. \$8.5m budgeted is a 2% miss, but represents the highest level in Cibola history. December Ortho revenue grew to \$178k from \$68k in November for a very good program restart Outpatient and ER visits remained strong and are 10% and 40% respectively above FY 2022 levels. Net Revenue Net revenue of \$3.6m is (\$400k) below budget. \$80k is reduced HAP/TAP payment levels, \$100k is on less patient revenue, \$120k is allowance for Medicare rate drop by 4% of charges from cost/charge ratio decline.</p> <p>Operating Expenses Costs dropped \$200k to \$3.7m vs. November and are \$600k below budget We still have Nursing and 9 external contract FTE's and locum general and orthopedic surgeons but at lower costs due to private contracting Depreciation is trending higher as we bring purchases into service Overtime hrs. are down 18% vs Dec 2022 and 15% vs. last year December YTD</p> <p>Financial Results December surplus of \$289k reduced our YTD deficit to (\$223k), \$441k ahead of budget</p>		

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	<p>Accounts Receivable and Cash Update            We are at 66 AR days, down 4 from 70 in November on strong patient collections            Cash dropped \$1m to \$15.3m (126 Days on hand), off 7 from November. Cash usage in December includes \$500k towards Capital projects and we reduced short-term liabilities by \$1.0m. More discussion later on cash flow.</p> <p>Construction has started for the expansion. A door has been ordered for ED and the safe room.</p>		
<p><b><u>CNO Report</u></b></p>	<p>Maria Reported:</p> <p><b>Staffing:</b>            We presently have 9 contract staff. 5 in OB and 4 in the ED. We are training 2 fulltime employees to fill 1 position in each area. We have 3 interviews scheduled with hopes that they might be good candidates for our facility. More to come.....</p> <p><b>Education:</b>            The Education schedule for FY2023 is out and we are ready to roll.</p> <p>Emergency Department:            ED visits in November reached an all-time high of 1588 with 83 admissions. In December they saw 1566 patients with 69 ED admits. The national average for length of stay for non- admits is 135 minutes, and we averaged 142 minutes. We have kicked off our sepsis campaign spear headed by Alyssa Brown our ED Director as it will be our Quest for excellence project at the NMHA Quality Conference later this year. A very important topic in patient care. Our ED remodel is on track, the extra rooms will be awesome, and we will definitely need staff to cover the expanded area.</p> <p><b>OR/PACU</b>            In November OR performed 76 procedures followed in December with 82 cases. Over the 2 months of November and December they had 48 cancellations. They have reinstated pre-op patient calls along with call backs as we work to address the cancellations.</p> <p><b>Obstetrics</b>            Our OB Director just completed Birthing classes</p>		<p>No further discussion.</p>

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	<p>for the community. She has some scheduled throughout the year and hopefully increase the numbers with some advertisement. In November we had 14 births followed by 17 in December. We did have an increase in overall births by 12% from 2021 to 2022. Growth is good.</p> <p><b>Infection Control</b> Our Infection Control Nurse is winding up his employee Flu Campaign. Our present overall employee Flu vaccination rate is 74% with a 26% declination rate. He continues to provide COVID Boosters for those requesting and education for all. Daily surveillance continues which is so important for the best patient outcomes. .</p> <p><b>Cardiopulmonary</b> Since training the ER staff to assist with EKG's, our chest pain time to EKG has consistently been under the national average of 10 minutes. *In December 2022 we completed 1491 procedures which is a slight increase over December 2021 numbers despite expecting a decrease with the Covid numbers on the decline. Sleep Studies are running smoothly and we are seeing significantly more orders from Gallup, Pine Hill, Zuni and Ramah. We recently purchased two more devices to allow patients coming from those areas to keep them more than one day. This improves patient satisfaction because they are not having to drive here one day and turn around and bring it back the very next day.</p> <p><b>Social Services</b> SS consults for the month of November were 35 with December consults jumping to 53. . There were 209 OP Behavioural Health visits to go along with that. Social Services has been very helpful in the discharge planning world with the increased volume and complex patients. We are all looking forward to our new BH Provider Michele McMacallion- Christner who will start January 30, 2023.</p> <p><b>Pharmacy</b> Omni cell project continues. The Omni cell Anaesthesia carts (3 of them) are in place and functioning. This is new equipment to our facility enhancing patient safety and efficiency. The other Omni-cells on the various units will be ready for use by the end of the month. A big shout out to Yvette Marquez our Pharmacy Director as she has</p>		

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	taken this project on.		
<b><u>HR Report</u></b>			No further discussion.
<b><u>CEO Report</u></b>	<p>Thomas Whelan gave an update that Dr. Cannata does not look like he will be signing with the Hospital. Family Medicine providers still in residency are looking to secure employment before completion of residency. Locum Nurse Practitioners will be starting in February. Dr. Austin was presented with an offer to become a locums employee. Dr. Omev will provide orthopedic locum needs for the hospital. Behavioral Health is will have a PMHNP starting at the end of January. Patient scheduling for behavioral health is booked to the max.</p> <p>Chris, HR Director will be looking into creating an intensive on-boarding program for traveling staff and Locum Tenens providers, which will ensure an understanding of expectation when they begin work at Cibola General Hospital Corporation.</p> <p>Cynthia Tena, Marketing Director reported on the Strategic Plan Updates, Community Health Needs Assessment, and Marketing Goals.</p>		No further discussion.
<b><u>Compliance</u></b>	Lorraine Chavez presented her report for July-Sept, 2022.		
<b><u>Clinic Update</u></b>	Bob Cleland presented FY2023 Clear Company Goals and Clinic updates.		
<b><u>Medical Staff Report</u></b>	<p>Dr. Stacey Dimitt verbally advised that she has been trying to make contact with UNM Residency department to get students to come out to the Clinic. Next step is to reach out to Burrell College and is encouraging the providers to sign up as preceptors to get students to come out to the Clinic.</p> <p>Talk to educate the community regarding on why it is hard to get an appointment with their primary care physicians. Many providers do not want to work in NM because of the malpractice legislature.</p>		Board requested Med Staff/ Administration prepare a statement on the challenge of recruiting.

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<b><u>QHR Report</u></b>	Eric Jones introduced Ryan Nestruck and shared: <ul style="list-style-type: none"> <li>a. 2022 Strategic Goals</li> <li>b. Proposed 2023 QHR Plan</li> <li>c. ResolutionRCM Shared Services</li> <li>d. GPO/HealthTrust Purchasing Compliance</li> <li>e. GPO Annual Disclosure Review</li> </ul>		No further discussion.
<b><u>Executive Session</u></b>	Motion to move to Executive Session made by Kevin Branum. Seconded by Stephanie Rivard Motion Carried by way of acclamation, all in agreement.  Executive session begins at 1905 to discuss: <ul style="list-style-type: none"> <li>a. Credentialing</li> <li>b. Personnel</li> </ul>		Motion to return to Open session made by Harry Sheski. Seconded by Stephanie Rivard Motion Carried by way of acclamation, all in agreement.  Open session begins at 1942
<b><u>Old Business</u></b>			Nothing further.

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<p><b><u>New Business/Action Taken:</u></b></p>	<p>a. Motion to approve amended QAPI to include 2023 Department Goals and Hospital Strategic Plan as presented in Professional Improvement Committee.</p> <p>b. Motion to approve Walter Bridges, MD for Reappointment; Taylor Clark, DDS for Reappointment; Mark Jackson, MD for Reappointments; Frances Malaj, PA-C for Reappointment; Arnold Valdivia, MD for Reappointment; Jill Levine, DO for Reappointments; Spencer Tasker, DDS for Reappointment; William Burge, MD for Full Privileges; Karien Campbell for Full Privileges; Kevon Hekmatdoost, MD for Full Privileges; Huiyan Jiang, MD for Full Privileges; David Johnson, MD for Full Privileges; Jason Ross for Full Privileges, Richard Suhler, MD for Full Privileges, Stanley Wells, MD for Full Privileges. Eric English for Provisional Privileges; Cloe Shelton for Provisional Privileges; Masoud Sheihmorteza for Provisional Privileges. Susan Austin for Locums/Temps Privileges as presented in Credentialing in Executive Session from MEC.</p> <p>c. Motion to approve offer for Family Medicine, Kathryn Rooney, MD as presented in Executive Session.</p> <p>d. Motion to approve offer for Nurse Practitioner, Sheila Misra as presented in Executive Session.</p>		<p>a. Motion to approve amended QAPI to include 2023 Department Goals and Hospital Strategic Plan as presented in Professional Improvement Committee by Kevin Branum. Seconded by Stephanie Rivard, motion carried by way of acclamation, all in agreement.</p> <p>b. Motion to approve Walter Bridges, MD for Reappointment; Taylor Clark, DDS for Reappointment; Mark Jackson, MD for Reappointments; Frances Malaj, PA-C for Reappointment; Arnold Valdivia, MD for Reappointment; Jill Levine, DO for Reappointments; Spencer Tasker, DDS for Reappointment; William Burge, MD for Full Privileges; Karien Campbell for Full Privileges; Kevon Hekmatdoost, MD for Full Privileges; Huiyan Jiang, MD for Full Privileges; David Johnson, MD for Full Privileges; Jason Ross for Full Privileges, Richard Suhler, MD for Full Privileges, Stanley Wells, MD for Full Privileges. Eric English for Provisional Privileges; Cloe Shelton for Provisional Privileges; Masoud Sheihmorteza for Provisional Privileges. Susan Austin for Locums/Temps Privileges as presented in Credentialing in Executive Session from MEC by Kevin Branum. Seconded by Ron Ortiz. Motion carried by way of acclamation, all in agreement.</p> <p>c. Motion to approve offer for Family Medicine, Kathryn Rooney as presented in Executive Session by Harry Sheski Seconded by Stephanie Rivard carried by way of acclamation, all in agreement.</p> <p>d. Motion to approve offer for Nurse Practitioner, Sheila Misra as presented in Executive Session by Kevin Branum. Seconded by Stephanie Rivard carried by way of acclamation, all in agreement.</p>
<p><b><u>Announcements/Reminders</u></b></p>			

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<b><u>Executive Session II</u></b>	<p>Motion to move to Executive Session II made by Harry Sheski. Seconded by Stephanie Rivard Motion Carried by way of acclamation, all in agreement.</p> <p>Executive session begins at 1944 to discuss:</p> <ul style="list-style-type: none"> <li>c. Personnel</li> <li>d. Board Committee Assignment</li> </ul>		Nothing Further
<b><u>Adjournment:</u></b>	Meeting adjourned by Board Member Eileen Yarborough	Board Meeting adjourned at	The Board of Directors will meet next on Monday, February 27, 2023 at 1730 in the Board Room.

CHAIRPERSON APPROVAL SIGNATURE \_\_\_\_\_