

Board of Directors

Date: November 22, 2021

Members Present: Eileen Yarborough/Chairman, Kendra Brown/Vice Chairman Chase Elkins/Secretary Stacey Dimitt, M.D./Chief of Staff Robert Windhorst/Board Member
 Kevin Branum/Board Member Ron Ortiz/ Board Member Joan Gilmore /Board Member Stephanie Rivard /Board Member, Thomas Whelan/CEO Jim Hermes/ CFO Maria Atencio/co-CNO Glenna Losito/co-CNO

Others present: Christopher Harris/ HR Director Ambrosia Mandagaran/Director of Risk and Quality Cynthia Tena/Director of Marketing / Lorraine Chavez /Compliance Director Nydia Sanchez / Marketing Assistant Eric Jones/QHR Mark Henning/QHR/ Kimberly Wright/Clinic Administrator

Additional Attendees: Lisa Boston/QHR Phillip Stubblefield/QHR Lauren Bline/QHR

Recorder: Amanda Jim / Administrative Assistant

Called to order: 1742

Time adjourned:

Location: Community Room via WebEx

| AGENDA ITEM | DISCUSSION/FINDINGS | CONCLUSIONS/RECOMM. | ACTION/FOLLOWUP/RESP. PARTY |
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| <u>Call to Order</u> | The meeting was called to order by Eileen Yarborough | | No further discussion. |
| <u>Roll Call</u> | Eileen Yarborough called roll. | Robert Windhorst was not present | Nothing further. |
| <u>Prayer</u> | A prayer was given by Thomas Whelan | | |
| <u>Recognition of Additional Attendees</u> | | | Nothing further. |
| <u>Citizens to Address the Board</u> | Joan Klonoski was present to address the board | Joan Klonoski had several concerns regarding: commercial insurance provider, abortion, and assisted suicide, Concerns were addressed by Thomas Whelan, Dr. Dimitt, and Ambrosia Mandagaran. | None present. |
| <u>Agenda</u> <u>Committee Reports</u> | <ul style="list-style-type: none"> a. Agenda presented for November 22, 2021 b. Meeting minutes presented for approval: <ul style="list-style-type: none"> i. Board Meeting: October 25, 2021 i. Finance/CFO Report | <ul style="list-style-type: none"> a. Motion to approve Agenda made by Stephanie Rivard. Seconded by Dr. Stacey Dimitt carries by way of acclamation, all in agreement. b. Motion to approve minutes as presented was made by Dr. Stacey Dimmitt. Seconded by Stephanie Rivard. Motion carries by way of acclamation, all in agreement. i. Jim Hermes verbally advised the board that the Finance Committee had a meeting and JAG auditors will express an opinion allowing Cibola General Hospital's audit report to be included in County's report. | |

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| | | <p>An extra cost of \$275,000.00 will be voted on in Executive Session.</p> <p>Mr. Hermes gave an update on The Financial Report for month ending October 2021. The following was verbally added by Mr. Hermes:</p> <p>Net revenue was \$3.65m, \$1m more than September and \$400k above budget. The YTD Net Revenue is 35% > FY 2021. The YTD revenue in excess of expenses is \$293k vs. \$341k last year and a budgeted loss of (\$511k). Operating Expenses: Operating costs were \$91k above budget related to continue contract staffing. Our prior year to date contract labor and purchased services were \$466k vs. October of \$654k. Non-Operating Revenue. No unusual activity. Accounts Receivable and Cash Update: AR days dropped by 1 to an 86 and Days cash on hand dropped 10 to a 178.</p> | |

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| <p><u>CNO Report</u></p> | <p>Maria reported the hospital staff continues to make the proud. We have 5 contract Nursing staff supporting us at time. Respiratory has 1 contract and in need of another. We are organizing a “mini job fair for the NMSU Nursing students with our recruitment efforts.</p> <p>This past month NRP was provided to our staff and the Providers. Cerner has provided us with lots of opportunity to work on different documentation and workflows. Clinical informatics provided education during monthly staff meetings and will be ongoing.</p> <p>Emergency Department continues to have high volumes seeing 959 patients in October, but more importantly were the increased acuity levels of the patients. Patient Satisfaction score in ED was 87% with a response rate of LWBS (Left Without Being Seen) is down to 2.5%, while last month we were at 4.8%. We continue to have difficulty transferring patients as 6 of our hospitals in our state are practicing under Crisis Standards of Care.</p> <p>In OR/PACU continue to do outpatient surgeries that have minimal potential for an overnight stay due to lack of bed availability. This has not changed this topic is revisited regularly with our Incident Command Team & our Provider committee.</p> <p>Obstetrics (OB) had 15 deliveries. Our new OB Director preparing class refreshers for the OB staff on IUPC (intrauterine Pressure monitoring and also FSE (Fetal Scalp Electrode) Monitoring. She is reviewing policies and getting the lay of the land as she settles into her new position. Our Interim Infection Preventionist has made a lot of headway implementing a solid, sustainable Infection Control Plan throughout our organization. Quality/Safe practices throughout the hospital and clinic are always on the forefront even during these very complicated times.</p> <p>The Respiratory department is working side by side with nursing staff caring for our Covid patients. Their service along with all the ancillary departments (Radiology, Pharmacy, Lab, Housekeeping, etc. have been invaluable.</p> <p>Social Services has served 35 clients in October. They experienced a higher number of minor patients in psychiatric crisis. SS continues to work with department managers to</p> | | <p>No further discussion.</p> |

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| | <p>remain proactive in preparing for the opening of the outpatient behavioral health program. SS is seeking additional PRN staff member and is exploring the need for onsite SS provider at the clinic. The Pharmacy has done an awesome job running the Regeneron Infusion program taking some of the burden from the Hospitalist. That is greatly appreciated. They continue to work along with Materials keep us with the needed medications and supplies for our patients</p> | | |
| <u>CEO Report</u> | <p>Thomas Whelan reported recruitment is still moving forward but some challenges are surfacing due to COVID that are affecting wages.</p> <p>Ambrosia introduced the Box App to the board which will allow them to securely view confidential information prior to board meetings. It is of no cost to the hospital and made possible by QHR.</p> | | |
| <u>Medical Staff Report</u> | | | No further discussion |
| <u>QHR Report</u> | Eric Jones presented the QHR report to the Committee. | | |
| <u>Executive Session</u> | <p>Motion to move to Executive Session made by Joan Gilmore Seconded by Kevin Branum. Motion Carried by way of acclamation, all in agreement.</p> <p>Executive session begins at 1819 to discuss:</p> <ol style="list-style-type: none"> a. Personnel b. Quality c. Safety-Vaccine Mandate d. Finance-MRI Project | | <p>Motion to return to Open session made by Kendra Brown, Seconded by Stephanie Rivard. Motion Carried by way of acclamation, all in agreement.</p> <p>Open session begins at 1919</p> |
| <u>Old Business</u> | | | |

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| <p><u>New Business/Action Taken:</u></p> | <p>a. Advisory Management Contract b. Amended MRI - Project</p> | <p>a. Madam Chair Eileen would like to motion</p> <p>b. Finance Committee makes a recommendation to the board to approve an increase of capital expenditure to move forward with the MRI project to bring it in house.</p> | <p>a. Advisory Management Contract</p> <p>i. Motion to table Advisory Management Contract made by Joan Gilmore Seconded by Stephanie Rivard. Carried by way of acclamation, all in approval.</p> <p>b. Amended MRI - Project</p> <p>i. Motion to approve made by Kevin Branum, and Seconded by Ron Ortiz. Dr. Dimitt opposed action. Motion carries with one nay vote.</p> |

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| <u>Announcements/ Reminders</u> | Ugly Sweater Christmas Dinner invitation given to board members, medical staff, and executive team. Staff Christmas Celebration will be held at the Knights of Columbus. Board members were invited with a plus one. | | |
| <u>Executive Session II</u> | Motion to move to Executive Session made by Joan Gilmore Seconded by Kendra Brown Motion Carried by way of acclamation, all in agreement. Executive session begins at 1931 to discuss: a. Personnel | | |
| <u>Adjournment:</u> | Meeting adjourned by Board Chair Eileen Yarborough. | Meeting adjourned at ?? | The Board of Directors will meet next on Monday, January 24, 2022 at 1730 in the Board Room. |

CHAIRPERSON APPROVAL SIGNATURE _____