

Board of Directors

Date: October 25, 2021

Members Present: Eileen Yarborough/Chairman, Kendra Brown/Vice Chairman Chase Elkins/Secretary Stacey Dimitt, M.D./Chief of Staff Robert Windhorst/Board Member
 Kevin Branum/Board Member Ron Ortiz/ Board Member Joan Gilmore /Board Member Stephanie Rivard /Board Member, Thomas Whelan/CEO Jim Hermes/ CFO Maria Atencio/co-CNO Glenna Losito/co-CNO

Others present: Christopher Harris/ HR Director Ambrosia Mandagaran/Director of Risk and Quality Cynthia Tena/Director of Marketing / Lorraine Chavez /Compliance Director Nydia Sanchez / Marketing Assistant Eric Jones/QHR Mark Henning/QHR/ Kimberly Wright/Clinic Administrator

Additional Attendees: Lisa Boston/QHR Phillip Stubblefield/QHR Lauren Bline/QHR

Recorder: Amanda Jim / Administrative Assistant

Called to order: 1740

Time adjourned: 1949

Location: Community Room via WebEx

| AGENDA ITEM | DISCUSSION/FINDINGS | CONCLUSIONS/RECOMM. | ACTION/FOLLOWUP/RESP. PARTY |
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| <u>Call to Order</u> | The meeting was called to order by Eileen Yarborough | | No further discussion. |
| <u>Roll Call</u> | Eileen Yarborough called roll. | Kevin Branum was not present. | Nothing further. |
| <u>Prayer</u> | A prayer was given by Thomas Whelan | | |
| <u>Recognition of Additional Attendees</u> | | Kimberly Wright, Clinic Administrator | Nothing further. |
| <u>Citizens to Address the Board</u> | | | None present. |
| <u>Agenda</u> | <ul style="list-style-type: none"> a. Revised Agenda was presented for October 25, 2021 b. Meeting minutes presented for approval: <ul style="list-style-type: none"> i. Board Meeting: September 27, 2021 | <ul style="list-style-type: none"> a. Motion to approve Revised Agenda made by Stephanie Rivard. Seconded by Dr. Stacey Dimitt carries by way of acclamation, all in agreement. b. Motion to approve minutes as presented was made by Stephanie Rivard. Seconded by Kendra Brown. Motion carries by way of acclamation, all in agreement. | a. Table Old Business – Advisory Management Contract agenda item until next month’s meeting in November. |
| <u>Committee Reports</u> | <ul style="list-style-type: none"> i. Finance/CFO Report | <ul style="list-style-type: none"> i. Jim Hermes verbally advised the board that the Finance Committee had a meeting with Jaramillo Accounting Group auditors. The meeting addressed concerns about system reports provided to them that were downloaded into Excel. Jim will continue to work with JAG to access information online in order to pull reports from the system.. December | |

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| | | <p>1st is the goal to submit completed audit to County. Madam Chair Yarborough advised the board that the auditors recommended the hospital file the audit with a disclaimer versus an opinion and they need 1-2 weeks notification before the 12/1/21 deadline. This means an opinion will not be issued on the financial statement. Other option: go back and fix 2021 by contacting Multiview through Cerner to address the problems. Eric Jones from QHR would be willing to help if that route is chosen. Another option: go with a completely new system and make sure the new system talks to Cerner. IT would have to be involved and read only access available. This is not a viable option. CGHC to continue to work with JAG to get to a point where an opinion is rendered.</p> <p>Mr. Hermes gave an update on The Financial Report for month ending September 2021. The following was verbally added by Mr. Hermes:</p> <p>For the month of September 763 COVID tests were conducted.</p> <p>Patient charges dropped back to \$6.5m, down from \$7.5m in August and \$600k under budget. (\$500k is clinic)</p> <p>In 2021 we dropped \$600k from July to September, but were still deep in our pandemic slump. YTD Charges are 22% > FY 2021</p> <p>Net revenue was \$3.0m, \$900k less than July and \$100k below budget. 7.7% of our volume was uninsured, reducing our net to gross % from 50% to 46%. Self-pay has grown from 2.9% in 2019, 4.7% in 2020 and 4.9% in 2021. YTD Net Revenue is 53% > FY 2021. YTD revenue in excess of expenses \$187k vs a loss of (\$145k) last year and budgeted loss of (\$369k)</p> <p>Operating costs were \$142k below budget related to volume declines. Pharmacy (supply) costs increased for \$40k flu vaccines and \$48k for remdesivir to treat CCOVID patients and another \$60k for Glaxo specialty drugs</p> <p>Non-Operating Revenue had no unusual activity</p> <p>Accounts Receivable and Cash Update: AR days are up 7 to 87. (Unbilled charges added 4 days in September but are now down \$600K or 5 AR days). Day's cash on hand remained at 188.</p> | |

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| <u>CNO Report</u> | <i>Glenna Losito</i> <i>Maria Atencio</i> | A Scanning competition held to encourage supply and medication scanning to ensure the patient safety is documented, and changes are generated. The winners will have a meal from La Ventana. We currently have 4 contract staff in the ED and 1 on MS. We have 5 NMSU fifth year students completing their clinicals at the Hospital. They are doing well and we are very hopeful they will choose to work at CGH. ED continues to see record numbers. Despite the high numbers and acuity, our staff achieved a Patient Satisfaction score of 80% with a response rate of 46. LWBS (Left Without Being Seen) is up at 4%, while at this same time last year we were at .0078% definitely in response to increased numbers, acuity and inability to transfer patients. We continue to do outpatient surgeries that have minimal potential for an overnight stay due to lack of bed availability. In September we had 8 deliveries. With Gallup's OB Department's turmoil, we are definitely seeing increased numbers with 12 already through 10/20/21. Gaelle Diallo is an Interim Experienced Infection Preventionist assisting us to ensure our quality practices throughout the hospital and clinic are reviewed and processes in place to provide the safest and best care possible. EEG (<i>electroencephalogram</i>) training has been completed and this new service line will be up and running in the coming months. Social Services has cared for 33 clients this past month. SS continues to meet with our new psychiatric NP and different department Directors in the hospital and clinic as we prepare for her on boarding and our "Grand Opening" of our Behavioral Health Service Line in 2022. Pharmacy has taken on the role in assisting with all monoclonal infusions to relieve our Hospitalists of that task and assist the ordering provider with drug and dose availability. We were able to vaccinate 1,060 local with the flu shot. | No further discussion. |
| <u>CEO Report</u> | | Thomas Whelan reported to the Board of Directors verbally on the General Surgeon Candidate Dr. Field's is still interested. He has one more visit at the end of October with another employer but CGH is still in one of his top choices. There is the second surgeon, Dr. Gibson; he is back in Silver City. Thomas and Dr. | |

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| | | <p>Bridges would like to plan a trip to visit with Dr. Gibson. Other candidates are still being sought.</p> <p>Cynthia Tena verbally addressed the board regarding educating staff on the providers working in the hospital and clinic. Several community vaccine events took place in 2021 for COVID and Flu. Cynthia works on sharing information locally via Facebook, What's Happening Locally, and school district.</p> | |
| <u>Medical Staff Report</u> | <p>Dr. Stacey Dimitt stated verbally that Gallup made contact and the hospital should be expecting more patients in many different areas. Dr. Fedko and Dr. Bishop elected co-chairs of the ED/MS/ICU Service Team. Dr. Villarael is chairperson of OB/PEDs, Dr. Valdivia will be chairperson of the Ambulatory Service Team.</p> | | No further discussion |
| <u>QHR Report</u> | <p>Eric Jones presented the QHR report to the Committee.</p> | | |
| <u>Executive Session</u> | <p>Motion to move to Executive Session made by Joan Gilmore, Seconded by Stephanie Rivard Motion Carried by way of acclamation, all in agreement.</p> <p>Executive session begins at 1920 to discuss:</p> <ol style="list-style-type: none"> a. Credentialing b. Risk Management | | <p>Motion to return to Open session made by Kendra Brown, Seconded by Joan Gilmore. Motion Carried by way of acclamation, all in agreement.</p> <p>Open session begins at 1949</p> |
| <u>Old Business</u> | | | |

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| <p><u>New Business/Action Taken:</u></p> | <p>a. QAPI Plan approval</p> | <p>Approval of QAPI</p> | <p>a. Personnel</p> <p>i. Motion to approve QAPI Plan made by Kendra Brown, Seconded by Ron Ortiz. Carried by way of acclamation, all in approval.</p> |

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| <u>Announcements/ Reminders</u> | | | |

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| <u>Adjournment:</u> | Meeting adjourned by Board Chair Eileen Yarborough. | Meeting adjourned at ?? | The Board of Directors will meet next on Monday, November 22, 2021 at 1730 in the Board Room. |

CHAIRPERSON APPROVAL SIGNATURE _____