

Board of Directors

Date: September 27, 2021

Members Present: Eileen Yarborough/Chairman, Kendra Brown/Vice Chairman Chase Elkins/Secretary Stacey Dimitt, M.D./Chief of Staff Robert Windhorst/Board Member
 Kevin Branum/Board Member Ron Ortiz/ Board Member Joan Gilmore /Board Member Stephanie Rivard /Board Member, Thomas Whelan/CEO Jim
Hermes/ CFO Maria Atencio/co-CNO Glenna Losito/co-CNO

Others present: Christopher Harris/ HR Director Ambrosia Mandagaran/Director of Risk and Quality Cynthia Tena/Director of Marketing / Lorraine Chavez /Compliance
Director Nydia Sanchez / Marketing Assistant Eric Jones/QHR Mark Henning/QHR

Additional Attendees: Lisa Boston/QHR Phillip Stubblefield/QHR Lauren Bline/QHR

Recorder: Amanda Jim / Administrative Assistant

Called to order: 1737

Time adjourned: 1934

Location: Community Room via WebEx

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/RESP. PARTY
<u>Call to Order</u>	The meeting was called to order by Eileen Yarborough		No further discussion.
<u>Roll Call</u>	Eileen Yarborough called roll.	Chase Elkins, Ron Ortiz, and Joan Gilmore were not present.	Nothing further.
<u>Prayer</u>	A prayer was given by Robert Windhorst		
<u>Recognition of Additional Attendees</u>		Lisa Boston, Phillip Stubblefield, Lauren Bline from QHR	Nothing further.
<u>Citizens to Address the Board</u>			None present.
<u>Agenda</u>	<ul style="list-style-type: none"> a. Revised Agenda was presented for September 27, 2021 b. Meeting minutes presented for approval: <ul style="list-style-type: none"> i. Board Meeting: August 23, 2021 	<ul style="list-style-type: none"> a. Motion to approve Revised Agenda made by Kevin Branum. Seconded by Stephanie Rivard carries by way of acclamation, all in agreement. b. Motion to approve minutes as presented was made by Robert Windhorst. Seconded by Dr. Stacey Dimitt Motion carries by way of acclamation, all in agreement. 	a
<u>Committee Reports</u>	<ul style="list-style-type: none"> i. IT/Facility Planning Committee report – Jim ii. Finance/CFO Report 	<ul style="list-style-type: none"> i. Final phase of selecting metal building bids for Maintenance space. Three quotes under \$60,000. Need a state qualified metal building installer. Expected cost; \$200-250,000 range instead of \$150,000 with non-state approved contractor. Drawings are available for placement of the MRI in current Maintenance department. Interviewed two contractors that will work with the independent architect and there are two 	

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	<p>iii. Human Resource/Recruitment Committee</p> <p>iv. Performance Improvement Committee report</p> <p>v. Board Committee Membership</p>	<p>bids out, \$250-400,000 cost for a state approved MRI installer. Rebar needs to come out of the cement where the MRI will go. State and Feds mandated vaccination.</p> <p>ii. Mr. Hermes gave an update on The Financial Report for month ending August 2021. The following is verbally added by Mr. Hermes:</p> <p style="padding-left: 40px;">All old accounts have been removed.</p> <p style="padding-left: 40px;">Hospital will cover the cost for the weekly testing on State mandated vaccination; non-vaccinated staff with signed declinations citing religious/medical reasons. There are 25-26 employees that are not currently vaccinated.</p> <p>iii. Mr. Whelan reported to the Board of Directors verbally that the Board approved last month to offer and execute a contract to CRNA, Surgical Nurse Practitioner, Psyche Nurse Practitioner, a Family Practice Nurse Practitioner, and Surgeon. CRNA backed out a couple days before her first day of work. Sean Covey has contacted a number of people for a site visit. Gallup had cancelled a contract which left 5 CRNAs available. Psyche Nurse will begin the beginning of January. Michael Ray has moved to Ramah area and is seeing patients in Pod D and the other side of the clinic. Surgery: Candidate Dr. Field has a concern about the malpractice in the State. He feels the offer was lower than what he was expecting. Mr. Whelan has not been able to touch base with him. There is the second surgeon, Dr. Gibson. He feels like he is a solo practitioner in Silver City. The idea of a road trip down to Silver City has been discussed.</p> <p>iv. Vice Chair Brown reported: Physician chart review is used to improve quality of the initial radiology read coming out of the ER.</p> <p>Pharmacy is working to set up scan all the medications checked out from the department.</p> <p>Administration is exploring the Telemed opportunity possible with pulmonary medicine consults in the clinic one day a month. The financial impact is also being explored for both the patients and the hospital. Flu-pod will happen on 10/8/2021. Efforts were shared to improved improve patient satisfaction</p>	

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		<p>scores. Meetings about productivity expectation took place where each provider seeing 12 or more visits per day is a future goal Med Host will be done by Q2 2022. Security service has been brought in house with four level 2 certified officers. A permanent new lab director from ACL Roger Martinez has started</p> <p>v. Annual FY22 Committees were established. Dr. Dimitt was added to HR/Recruitment. The Technology/Facility Planning committee was rolled into the Finance Committee for efficiency purposes. Treasurer Chase Elkins to be on Finance Committee. Board Member Stephanie Rivard on Performance Improvement Committee.</p>	
<u>CNO Report</u>	<i>Glenna Losito</i>	<p>A welcome/recruitment meeting with the soon-to-graduate nursing students was held to offer guidance, help, or to answer any questions they have. Directors are also helping with shift work. Scanning for supplies and medication competition between all departments for one month. Whichever department does the best, they will get a free meal of their choosing.</p>	No further discussion.
<u>CEO Report</u>		<p><i>Mr. Whelan touched on Public Health Order and 4 employees HR has not heard from regarding submitting their declination as to why they will not be vaccinated.</i></p> <p><i>Cyber security is in good standing but need to continue to be vigilant and make sure there is enough insurance coverage. Renewal is in October and requires multi factorial authorization as an extra layer of protection. Implementation must begin by the end of October and before the end of the calendar year.</i></p> <p><i>Nursing and other clinical areas are continuing to be difficult to source. CGH is participating in job fairs. Growth continues to move in a positive direction with a 20% growth over the past 3 years. Nursing continues to be an area that continues to struggle with vacancies.</i></p> <p><i>Fall Fiesta was held on 9/21/21. Employees were fed lunch, raffles held, staff received free t-shirts.</i></p>	

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<u>Medical Staff Report</u>	Dr. Stacey Dimitt stated due to the increase in COVID, surgeries were reduced to outpatient only or true emergencies. Staffed beds are very limited at CGH as well as throughout the State and county. Anything requiring an inpatient bed before or after. Still waiting on 3-5 days to get ER transfer out.		No further discussion
<u>QHR Report</u>	Eric Jones presented the QHR report to the Committee.	Eric Jones introduced two staff from the corporate compliance department: Lisa Boston and Phillip Stubblefield. They presented a compressed Board Essentials presentation related to compliance. Key takeaway; Compliance program assessment scheduled for 2022 and it has been 4 years since last completed. It is recommended every 3 years. Report that will be forthcoming is the Revenue Cycle Shared Services. GPO/Purchasing Compliance shows we are doing better.	Administration will share pertinent slides for a presentation.
<u>Executive Session</u>	Motion to move to Executive Session made by Robert Windhorst, Seconded by Kendra Brown Motion Carried by way of acclamation, all in agreement. Executive session begins at 1818 to discuss: a. Personnel b. Strategic Planning – Audit Letter c. Quality - QAPI	QAPI moved to next month to be voted on.	Motion to return to Open session made by Robert Windhorsts, Seconded by Kevin Branum. Motion Carried by way of acclamation, all in agreement. Open session begins at 1828.
<u>Old Business</u>			

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<u>New Business/Action Taken:</u>	<ul style="list-style-type: none"> a. Personnel <ul style="list-style-type: none"> i. Certified Registered Nurse Anesthetist (CRNA) Execute Contract; 1099 employee b. Audit Letter c. Quality <ul style="list-style-type: none"> i. QAPI Plan approval moved to next month. 		<ul style="list-style-type: none"> a. Personnel <ul style="list-style-type: none"> i. Motion to execute contract for a CRNA made by Robert Windhorst, Seconded by Stephanie Rivard. Carried by way of acclamation, all in approval. b. Attorney is preparing response. c. Quality <ul style="list-style-type: none"> i. No action taken
<u>Announcements/ Reminders</u>	<p>Mr. Whelan announced that some may have received an invitation to the Bright Green event that will be held on 10/5/2021. It is not open to the public.</p>		
<u>Adjournment:</u>	<p>Meeting adjourned by Board Chair Eileen Yarborough.</p>	<p>Meeting adjourned at 1934.</p>	<p>The Board of Directors will meet next on Monday, October 25, 2021 at 1730 in the Board Room.</p>

CHAIRPERSON APPROVAL SIGNATURE _____