

Board of Directors

Date: April 26, 2021

Members Present: Eileen Yarborough/Chairman, Kendra Brown/Vice Chairman Chase Elkins/Secretary Dr. Walter Bridges II/Chief of Staff Bob Tenequer/Board Member Robert Windhorst/Board Member Kevin Branum/Board Member Ron Ortiz/ Board Member Joan Gilmore /Board Member

Others present: Thomas Whelan/CEO Jim Hermes/ CFO Maria Atencio/co-CNO Glenna Losito/co-CNO Christopher Harris/ HR Director
 Ambrosia Mandagaran/Risk and Quality Cynthia Tena/Communication and Health Promotion/ Lorraine Chavez /Compliance Director Eric Jones

Additional Attendees:

Recorder: Tasha Sanchez / Executive Administrative Assistant; Plinky Joy Galera / Administrative Assistant

Called to order: 17:00

Time adjourned: 19:49

Location: Community Room via WebEx

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/R ESP. PARTY
<u>Call to Order</u>	The meeting was called to order by Eileen Yarborough		No further discussion.
<u>Roll Call</u>	Eileen Yarborough called roll	All in attendance.	Nothing further.
<u>Prayer</u>	A prayer was given by Ron Ortiz		
<u>Recognition of Addit. attendees</u>			Nothing further.
<u>Citizens to Address the Board</u>	Due to technical difficulties, connecting to the Public was not possible.		Arrangements will be made to ensure public access next month.
<u>Consent Agenda</u>	<p>a. Revised Agenda was presented for April 26, 2021</p> <p>b. Meeting minutes presented for approval:</p> <p style="padding-left: 20px;">i. Board Meeting: March 22, 2021</p>	<p>a. Motion to approve Agenda as revised made by Dr. Walter Bridges II, Seconded by Kevin Branum carries by way of roll call vote, all in approval.</p> <p>b. Motion to approve minutes as presented was made by Dr. Walter Bridges II, Seconded by Kevin Branum. Motion carries by way of roll call vote, all in approval.</p>	Approved and signed meeting minutes will be posted for the public on the CGHC website.
<u>Committee Reports</u>	<p>i. Finance/CFO Report</p>	<p>i. Jim Hermes gave a verbal update on The Financial Report for month and year ending March 2021.</p> <p>March's operations were positively impacted by capitalizing \$200,000 of orthopedic inventory previously expensed between December and February. Costs remained flat for the month. Other issues of note:</p> <ul style="list-style-type: none"> • Reported Net Revenue was \$3.1 million which is \$330k above budget on increased BX and commercial payer mix. • Charges were \$6.8 million, which is \$400,000 above budget and 1 million greater than February. The Outpatient ancillary 	

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/R ESP. PARTY
		<p>services led by strong OR volumes more than offset Clinic and ER revenue declines which were down 10% and 32% respectively. Surgery revenues generated have grown from \$1.66 million in the first quarter to \$2.87 million when the quarter ended in March 31, 2021.</p> <ul style="list-style-type: none"> • Lab outside services dropped from \$80,000 to \$64,000 peak monthly costs. Contract nurse staffing dropped another \$10,000 to \$60,000 as compared to \$90,000 in January and \$70,000 in February. On the other hand, overtime remained at \$80,000 after peaking at \$160,000 in January. • AR days grew another 18 days which in turn makes it 90 days. Cerner Unbilled AR grew from \$5 million at February 28, 2021 to \$6.1 million at March 31, 2021. The Hospital engaged with the R1 coding services at the beginning of March but it took them 22 days to get connected with Cerner in order to catch up on the 60 day backlog. • The Hospital's days cash on hand dropped to 205 days. Six hundred thousand dollars was used to pay construction and capital expenditures. • The Cibola General Hospital has the third highest profit margin for rural NM hospitals, and is the only Hospital with no long term debt. Further, the Hospital has the highest Medicaid percentage, and second highest self-pay percent of volume in the rural NM network. 	
<u>CNO Report</u>	Maria Atencio gave a verbal update on department developments, and nursing contracts status along with and Social Services candidate updates.		No further discussion.
<u>CEO Report</u>	<p>Thomas Whelan presented the CEO Report to the Board members. Of note are the Good Samaritan Meeting, Acoma/Canoncito/Laguna Service Unit, and Rehabilitation Open House.</p> <ol style="list-style-type: none"> i. Strategic Plan CHNA Business Updates ii. Quality Report 	<ol style="list-style-type: none"> i. Cynthia Tena presented the results of Community Health Needs Assessment along with the Hospital's performance vis-à-vis its strategic plans. ii. Ambrosia Mandaragan presented the <i>Quality Report</i> of the Hospital's performance for the first quarter of 2021. <ul style="list-style-type: none"> • The report highlighted and emphasized that the Radiology Department had its busiest month in March 2021 historically. The Lab and Radiology Departments were given commendation on doing a good job in relation to significant increases in patients' radiology and lab-related requests. • Jaime Simmons of the Informatics Department and Rick Smith of the IR Department were 	

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/R ESP. PARTY
		<p>given commendation for doing a great work in facilitating quality reporting processes.</p> <ul style="list-style-type: none"> The Hospital is being paid by the government in conducting a COVID-19 study on a mining population. 	
<u>Medical Staff Report</u>	<p>Dr. Walter Bridges II gave a verbal update on the challenges that the medical staff meet in relation to Cerner. However, he noted that Cerner's technology helps out in improving patient care.</p>		No further discussion
<u>QHR Annual Benefits Report</u>	<p>Eric Jones went over the QHR Annual Benefits Report and answered any questions of clarification the Board had.</p> <p>Mr. Jones noted that online Board Leadership Seminars will be conducted at 12noon-1pm (Central Time) on the following dates:</p> <ul style="list-style-type: none"> May 11 – Supply Chain June 8 – Intro to Medicare Reimbursements and Hot Topics July 13 – Compliance Updates <p>Should there be unavailability on said dates, the seminars will also be recorded so these can be attended at another time.</p>		Nothing further.

<u>Executive Session</u>			
	<p>Motion to move to Executive Session made by Dr. Dr. Walter Bridges II, Seconded by Bob Tenequer. Motion Carried by way of roll call vote, all in approval.</p> <p>Executive session begins at 1903 to discuss:</p> <ol style="list-style-type: none"> Credentialing Personnel Human Resources Corporate By-Laws Changes NMSU-Grants Campus 	<ol style="list-style-type: none"> Dr. Walter Bridges II went over the proposal for medical staff's credentialing wherein identified medical staff are proposed to have partial and full privileges respectively. Thomas Whelan went over the proposal to change Dr. Arnold Valdivia's annual compensation and benefits scheme. 	<p>Motion to return to Open session made by Dr. Dr. Walter Bridges II, Seconded by Kevin Branum. Motion Carried by way of roll call vote, all in approval. Open session begins at 1939.</p>

		<ul style="list-style-type: none"> c. Christopher Harris reported the results of Employee Engagement Survey. Results showed that Hospital employees have a 60% response rate wherein 51% of employees are engaged and 49% of employees are disengaged. Focus areas for growth identified in the survey are leadership, work environment, and organizational direction. d. Thomas Whelan went over Corporate By-Laws Changes. e. Thomas Whelan went over possible changes on donation distribution for NMSU-Grants campus and NMSU-Nursing program. 	
<u>Old Business</u>			
<u>New Business/Action Taken:</u>	<ul style="list-style-type: none"> a. Credentialing b. Personnel c. Corporate By-Laws d. NMSU-Grants Campus 		<ul style="list-style-type: none"> a. Motion to approve proposed credentialing presented and recommended by the Medical Executive Committee made by Dr. Walter Bridges II, Seconded by Robert Windhorst. Motion Carried by way of roll vote, all in approval. b. Motion to approve Dr. Valdivia's contract as presented in Executive Session made by Robert Windhorst, Seconded by Ron Ortiz. Motion Carried by way of roll vote, all in approval. c. Motion to amend Corporate By-Laws and accept its corrections made by Robert Windhorst, Seconded by Ron Ortiz. Motion Carried by way of roll call vote, all in approval. d. Motion to designate funds to the NMSU-Nursing Program and to the NMSU-Grants Campus Administration per semester made by Dr. Walter Bridges II, Seconded by Ron Ortiz. Motion Carried by way of roll call vote, all in approval.
<u>Announcements / Reminders</u>	The next PIC meeting will be on May 4, 2021 at 12:30PM in the CGH Board Room.		
<u>Adjournment:</u>	Motion to adjourn made by Dr. Walter Dr. Walter Bridges II, Seconded by Kevin Branum. Motion Carried by way of roll call vote, all in approval.	Meeting adjourned at 1949.	The Board of Directors will meet next on Monday, May 24, 2021 at 1730 in the Community Room.

CHAIRPERSON APPROVAL SIGNATURE _____

Eileen Garborough