

Board of Directors

Date: October 24, 2022

Members Present: Eileen Yarborough/Chairman, Kendra Brown/Vice Chairman Stacey Dimitt, M.D./Chief of Staff Robert Windhorst/Board Member Kevin Branum/Board Member Ron Ortiz/ Board Member Joan Gilmore /Board Member Stephanie Rivard /Board Member, Harry Sheski /Board Member

Others present: Thomas Whelan/CEO Jim Hermes/ CFO Maria Atencio/co-CNO Glenna Losito/co-CNO Christopher Harris/ HR Director Ambrosia Mandagaran/Director of Risk and Quality Cynthia Tena/Director of Marketing / Lorraine Chavez /Compliance Director Nydia Sanchez / Marketing Assistant Eric Jones/QHR

Additional Attendees:

Recorder: Amanda Jim / Administrative Assistant

Called to order: 1737

Time adjourned:

Location: Community Room via WebEx

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/RESP. PARTY
<u>Call to Order</u>	The meeting was called to order by Eileen Yarborough		Nothing further.
<u>Roll Call</u>	Eileen Yarborough called roll.	Kevin Branum, Kendra Brown, and Ron Ortiz were not present.	Nothing further.
<u>Prayer</u>	A prayer was given by Thomas Whelan		
<u>Recognition of Additional Attendees</u>			Nothing further.
<u>Citizens to Address the Board</u>			None present.
<u>Agenda</u> <u>Committee Reports</u>	<ul style="list-style-type: none"> a. Agenda presented for October 24, 2022 b. Meeting minutes presented for approval: <ul style="list-style-type: none"> i. Board Meeting: September 26, 2022 i. Finance/CFO Report Jim Hermes verbally advised the board with details from the Finance Committee: Charges \$6.9m vs. \$7.4m budgeted and \$7.4m in August. Surgeon - generated revenue averaged \$1.2m/Mo. in FY 2022 vs. \$930k YTD (\$270k) and \$673k in September (off \$527k in the month). \$443k of this is Ortho impact 	Motion to approve amended Agenda made by Stacey Dimitt, Seconded by Stephanie Rivard <ul style="list-style-type: none"> a. Motion Carried by way of acclamation, all in agreement. b. Motion to approve minutes as presented was made by Stephanie Rivard, Seconded by Joan Gilmore Motion carries by way of acclamation, all in agreement. 	

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/RESP. PARTY
	<p>Other Outpatient services (except rehab) were strong with visits ahead of 2021 by 38% YTD</p> <p>Net Revenue Net revenue of \$3.1m is (\$600k) below budget. Hap and TAP funding is undisclosed to date so (\$150k) reduction in amount is being accrued. @(\$250k) is reduced surgeon generated net revenue</p> <p>Operating Expenses Operating costs of \$3.9m were \$148k below budget for ortho supplies and wages</p> <p>Nursing and RT contract services and \$615k YTD vs. \$470k budgeted unfavorable (\$145k)</p> <p>Repairs and maintenance \$40k and \$111k > budget in Sept and YTD on unbudgeted legacy system service agreements vs. \$500k- \$750k archiving estimate</p> <p>Financial Results September loss of \$768k is \$440k < budget and last September. YTD \$745k loss is (\$53k) < budget.</p> <p>Accounts Receivable and Cash Update 61 AR days up 3 from August on unbilled AR climb to 11.2 days from 8.3. On 10/19 back to 7.9 days</p> <p>Cash dropped \$1.1m to 145 Days on hand, off 12 from August. \$900k (8 days) for 3rd payroll and 3 days for Capx</p> <p>Jim Hermes presented Cibola General Hospital 2022 Audit Findings</p>		
CNO Report	<p>Maria Reported:</p> <p>Staffing: <i>We presently have 8 contract staff. 5 in ED and 3 in OB. 1 ED contract staff is short term filling in for one of our staff members whom needed surgery. The 5th level NMSU class will be graduating in December, there are 4 of them and all have shown interest in joining the CGH team.</i></p> <p>Education: <i>This month in October staff participated In CPR for</i></p>		No further discussion.

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/RESP. PARTY
	<p><i>the Healthcare Provider and ACLS (Advanced Cardiac life Support). New Mexico Perinatal Collaborative came on site and we had the opportunity to practice high risk OB and newborn situations in a mock code fashion. Nursing staff and providers participated and received very positive feedback on their performance.</i></p> <p>Emergency Department: ED visits for September were 1122 with 50 admits from the ED. The average length of stay for non-admits was 132 minutes, under the national average of 135 minutes. Our new visiting policy is in place and seems to be working well.</p> <p>OR/PACU The prep work has begun for the reinstatement of a couple service lines. Podiatry and Paediatric Dentals surgeries. We are excited to bring these services back to the community. The Surgery department in September had 80 cases scheduled; 21 inpatients and 59 outpatients. 24 of these were cancelled. Outpatient nurse encounters were 24 for the month.</p> <p>Obstetrics In September we had 17 deliveries. We are definitely seeing an increase in traffic. Our OB Director and Cardiopulmonary Director have set up a preterm Neonatal Critical Care Course scheduled for 10/24/22.</p> <p>Infection Control <i>Internal Flu campaign is going well. We are in the process of pairing up our IC with an experienced Infection Control Nurse from another organization to assist our IC nurse with is ongoing on boarding..</i></p> <p>Cardiopulmonary Cardiopulmonary remains busy. In January 2022 0% of the patients who had received a CPAP were set up for follow up. In June 2022 100% of those patients have been set up for a follow-up. The electrical work has begun in Medical Records so the department can move soon.</p> <p>Social Services Social Services had 28 hospital consults in September. The BH out-patient program had 193 encounters. We have interviewed a few psychiatric nurse practitioner candidates and sent out an offer to one of the candidates. SS next community engagement event is in November, as well as working on re-engaging and building rapport with</p>		

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/RESP. PARTY
	<p>newly appointed law enforcement officials in the community.</p> <p>Pharmacy Pharmacy is preparing for the start of our Omnicell (drug dispensing equipment) project. This is a long awaited capital project which is necessary, as our present machines are at end of life, and will also be beneficial with workflow.</p>		
<u>HR Report</u>	Chris Harris discussed recruiting and hiring. Thirteen candidates are currently in the hiring pipeline. Chris has been attending many career fairs in the month of September and October. Human Resources is working on increasing Employee Engagement.		No further discussion.
<u>CEO Report</u>	<p>Thomas Whelan gave an update regarding general surgeon candidates. Three providers have been hired and will be discussed in Executive Session. A Locum Tenens Orthopedic Surgeon will be starting</p> <p>Cynthia Tena gave a Strategic plan update in the areas of: People, Clinics, Growth, and Quality. The Community Health Needs Assessment was also discussed regarding: Behavioral Health, Access of Health Services, and Prevention/Chronic Disease MGMT. Marketing will be working on more KRQE Videos, Provider campaigns, Social Media Service Line posts, Clinic site visits, and the "Stop Healthcare Abuse" campaign.</p>		No further discussion.
<u>Medical Staff Report</u>	Dr. Stacey Dimitt verbally advised the Board that Med Exec took place this month for chart reviews and credentialing.		No further discussion.
<u>QHR Report</u>	<p>Eric Jones shared:</p> <ul style="list-style-type: none"> a. Medicare Cost Report team will start reviewing the report within the next month or two. b. GPO/Health Trust Purchasing Compliance c. ResolutionRCM Shared Services d. Quorum Learning Institute 		No further discussion.

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/RESP. PARTY
<u>Executive Session</u>	<p>Motion to move to Executive Session made by Joan Gilmore. Seconded by Stephanie Rivard Motion Carried by way of acclamation, all in agreement.</p> <p>Executive session begins at 1901 to discuss:</p> <ul style="list-style-type: none"> a. Credentialing b. Personnel c. Legal 		<p>Motion to return to Open session made by Stephanie Rivard. Seconded by Dr. Stacey Dimitt. Motion Carried by way of acclamation, all in agreement.</p> <p>Open session begins at 1935</p>
<u>Old Business</u>			Nothing further.
<u>New Business/Action Taken:</u>	<ul style="list-style-type: none"> a. Motion to approve Jafreen Sadeque, MD for Reappointment; Dorcas Yates, NP for Reappointment; Stacey Dimitt, MD for Reappointments; Megan Greteman, PA for Reappointment; Roderick Woods, MD for Reappointment; Timothy Bell; for Reappointments; James Hyun for Reappointment; Roger Cronk for Reappointment; Vanessa Yardley, CRNA for Full Privileges; Ryan P Starr for Full Privileges; Mark Jackson, MD for Full Privileges; Maggie Edmiston, NP for Full Privileges; Victoria Garcia, MD for Full Privileges; Michael Ray, NP for Full Privileges. Ashley Aragon, DDS for Provisional Privileges; Bhagwan Moorjani, Neurology for Provisional Privileges; Zarah Ahmed, DDS for Provisional Privileges; Kyle Anderson, CRNA for Provisional Privileges; Beau Shelton, PA for Locums/Temps Privileges; and Stephen Sinclair-Hall, DPM for Locums/Temps Privileges as presented in Credentialing in Executive Session from MEC. b. Motion to approve offer and execute a contract for a Pediatrician as presented in Executive Session. c. Motion to approve offer for a Psychiatric Mental Health Nurse Practitioner as presented in Executive Session. d. Motion to approve an offer for a Surgical Physician Assistant as presented in Executive Session. 		<ul style="list-style-type: none"> a. Motion to approve Jafreen Sadeque, MD for Reappointment; Dorcas Yates, NP for Reappointment; Stacey Dimitt, MD for Reappointments; Megan Greteman, PA for Reappointment; Roderick Woods, MD for Reappointment; Timothy Bell; for Reappointments; James Hyun for Reappointment; Roger Cronk for Reappointment; Vanessa Yardley, CRNA for Full Privileges; Ryan P Starr for Full Privileges; Mark Jackson, MD for Full Privileges; Maggie Edmiston, NP for Full Privileges; Victoria Garcia, MD for Full Privileges; Michael Ray, NP for Full Privileges. Ashley Aragon, DDS for Provisional Privileges; Bhagwan Moorjani, Neurology for Provisional Privileges; Zarah Ahmed, DDS for Provisional Privileges; Kyle Anderson, CRNA for Provisional Privileges; Beau Shelton, PA for Locums/Temps Privileges; and Stephen Sinclair-Hall, DPM for Locums/Temps Privileges as presented in Credentialing in Executive Session from MEC by Joan Gilmore. Seconded by Stephanie Rivard. Dr. Stacey Dimitt obtained in her action on approving her own Reappointment. Motion carried by way of acclamation, all in agreement. b. Motion to approve offer and execute a contract for a Pediatrician as presented in Executive Session by Joan Gilmore.

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/RESP. PARTY
			<p>Seconded by Ron Stephanie Rivard, carried by way of acclamation, all in agreement</p> <p>c. Motion to approve offer for a Psychiatric Mental Health Nurse Practitioner as presented in Executive Session by Joan Gilmore. Seconded by Stephanie Rivard, carried by way of acclamation, all in agreement</p> <p>d. Motion to approve an offer for a Surgical Physician Assistant as presented in Executive Session by Joan Gilmore. Seconded by Stephanie Rivard, carried by way of acclamation, all in agreement.</p>
<u>Announcements/ Reminders</u>			
<u>Executive Session II</u>	<p>Motion to move to Executive Session II made by, Joan Gilmore. Seconded by Stephanie Rivard Motion Carried by way of acclamation, all in agreement.</p> <p>Executive Session II begins at 1939</p>		Nothing Further
<u>Adjournment:</u>	Meeting and Executive Session II adjourned by Board Member Eileen Yarborough	Executive Session II and Board Meeting adjourned at	The Board of Directors will meet next on Monday, November 21, 2022 at 1730 in the Board Room.

CHAIRPERSON APPROVAL SIGNATURE _____