

Board of Directors

Date: September 26, 2022

Members Present: Eileen Yarborough/Chairman, Kendra Brown/Vice Chairman Stacey Dimitt, M.D./Chief of Staff Robert Windhorst/Board Member Kevin Branum/Board Member Ron Ortiz/ Board Member Joan Gilmore /Board Member Stephanie Rivard /Board Member, Harry Sheski /Board Member

Others present: Thomas Whelan/CEO Jim Hermes/ CFO Maria Atencio/co-CNO Glenna Losito/co-CNO Christopher Harris/ HR Director Ambrosia Mandagaran/Director of Risk and Quality Cynthia Tena/Director of Marketing / Lorraine Chavez /Compliance Director Nydia Sanchez / Marketing Assistant Eric Jones/QHR

Additional Attendees:

Recorder: Amanda Jim / Administrative Assistant

Called to order: 1732

Time adjourned:

Location: Community Room via WebEx

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/RESP. PARTY
<u>Call to Order</u>	The meeting was called to order by Kendra Brown		Nothing further.
<u>Roll Call</u>	Kendra Brown called roll.	Robert Windhorst, Eileen Yarborough, and Kevin Branum were not present. Dr. Stacey Dimitt and Robert Windhorst showed up at a later time.	Nothing further.
<u>Prayer</u>	A prayer was given by Thomas Whelan		
<u>Recognition of Additional Attendees</u>		a. Motion to accept all reports and move directly into Executive Session was made by Joan Gilmore, Seconded by Stephanie Rivard. Motion carries by way of acclamation, all in agreement.	Nothing further.
<u>Citizens to Address the Board</u>	Joan Klanowski was present via phone to ask two questions: 1. Is anyone trying to recruit an optometrist? 2. Who is handling eye care emergencies?	Thomas Whelan provided the following answer: The hospital has looked at options for eye care for the community, as it is a need for the community. Recruiting an optometrist has much more logistics to the service line and start up business than recruitment alone. The emergency room handles eye emergencies.	None present.

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/RESP. PARTY
<u>CNO Report</u>	<p>Maria Reported: Staffing: Recruitment continues. We have decreased contract staff from 8 to 7 and continue to work towards decreasing it further with cross training our own staff. We have recruited one PRN employee to fulltime to help with this effort. We did engage in 2 independent contracts with the contract staff allowing us to save in 1 case \$75/HR and in the other case \$85/HR.</p> <p>Education: ENPC (Emergency Nurse Paediatric Care) Course was completed in August. Now in September we are providing a Basic Rhythm Recognition course and ACLS prep which is going well. It prepares younger nurses and is a great refresher for more experienced staff.</p> <p>Emergency Department: ED visits for August were 1352 with 71 admits from the ED. The average length of stay for non-admits was 131 minutes, just under the national average of 135 minutes. Patient Satisfaction score dropped by 1% to 80% with an n=39. The ER visiting policy is presently being updated and going to ER/MS/ICU committee for approval next week in hopes to better serve our patients.</p> <p>OR/PACU The OR Department has added a seasoned Registered Nurse to the Pre-op/PACU department. Kyle Anderson CRNA has joined the Anesthesia department. Dental rehabilitation surgical procedures will resume in November. We remain optimistic in the search for an Orthopaedic and</p>		No further discussion.

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/RESP. PARTY
	<p>General Surgeon. Outpatient infusions have increased and we are looking into promoting op-infusions. In August OR had 93 surgical procedures 51 cases were cancelled, rescheduled or no shows, with 15 of those being Dr Ahmed's.</p> <p>Obstetrics</p> <p>In August we had 16 deliveries, and 36 Outpatient visits. Our OB Director and Marketing recently visited Crownpoint and Gallup Community Health to share Women's Health Resources. The OB Department recently had a Breast feeding course for our staff to help assist and better serve our patients</p> <p>Infection Control</p> <p>Our Infection Control Nurse is busy setting up for Flu and COVID vaccinations. The season will soon be upon us. We are looking for a Infection Preventionist mentor for Kyle as he is developing his program.</p> <p>Cardiopulmonary</p> <p>We are fully staffed in Respiratory. Without contract staff. That in itself is a celebration. Their first community CPAP class was poorly attended. They are back to the drawing board to plan their next community event.</p> <p>Social Services</p> <p>Social Services had 31 hospital consult last month. The BH program at the clinic had 205 encounters between the NP and the therapist. As our BH Program grows we are on the hunt for another Behavioral Health NP. Maggie Edmiston PMHNP has taken the lead in screening them and from that we have had 3 interviews with potential candidates.</p> <p>Pharmacy</p> <p>Mathew Tran RPH Pharm D has started as a fulltime pharmacist. He is fitting in nicely and we are happy to have him here. Our prn pharmacist has also begun some orientation, much needed for our pharmacist. We next will be turning our focus on recruiting for a full time Pharmacy Tech. Yvette Marquez RPH Pharm D has held the fort down and are very appreciative of her work.</p>		
CEO Report	<p>Thomas Whelan gave an update on the recruitment for Orthopedics, General Surgery, Family Medicine, Pediatric, and Internal Medicine.</p>		No further discussion.

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/RESP. PARTY
<u>Medical Staff Report</u>	Dr. Stacey Dimitt verbally advised the Board that HHSL committee 2 weeks prior about the difficulties of recruiting physicians to New Mexico. She testified at the most recent Health and Human Services Legislative Subcommittee in Gallup, NM.		No further discussion.
<u>QHR Report</u>	Eric Jones shared: <ul style="list-style-type: none"> a. Operation Support Updates b. Health Professional Shortage Area (HPSA) c. GPO/Health Trust Purchasing Compliance d. ResolutionRCM Shared Services e. Quorum Learning Institute f. Strategic Priorities 		No further discussion.
<u>Executive Session</u>	Motion to move to Executive Session made by Dr. Stacey Dimitt, Seconded by Stephanie Rivard Motion Carried by way of acclamation, all in agreement. Executive session begins at 1854 to discuss: <ul style="list-style-type: none"> a. Personnel 		Motion to return to Open session made by Dr .Stacey Dimitt, Seconded by Stephanie Rivard Motion Carried by way of acclamation, all in agreement. Open session begins at 1912
<u>Old Business</u>			Nothing further.

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/RESP. PARTY
<u>New Business/Action Taken:</u>	<ul style="list-style-type: none"> a. Motion to approve offer and execute a contract for a Surgical PA, as presented in Executive Session. b. Motion to approve offer for a General Surgeon, as presented in Executive Session. c. Motion to approve an offer for a Psychiatric Mental Health Nurse Practitioner as presented in Executive Session. d. Motion to accept and approve proposal by Finance Committee to take the almost \$7M in TBK and invest that funds with the conservative Treasury bills to generate over 4% interest versus a high 1.5% interest in bank mutual funds. 		<ul style="list-style-type: none"> a. Motion to approve offer and execute a contract for a Surgical PA, as presented in Executive Session by Dr. Stacey Dimitt. Seconded by Ron Ortiz. Motion carried by way of acclamation, all in agreement. b. Motion to approve offer for a General Surgeon, as presented in Executive Session by Ron Ortiz. Seconded by Ron Stephanie Rivard, carried by way of acclamation, all in agreement c. Motion to approve an offer for a Psychiatric Mental Health Nurse Practitioner as presented in Executive Session by Dr. Stacey Dimitt. Seconded by Stephanie Rivard, carried by way of acclamation, all in agreement d. Motion to accept and approve proposal by Finance Committee to authorize Jim Hermes, CFO to transfer all TBK deposits (@\$7m) and invest the funds in conservative 2 year US Treasury bills. This is to be done to generate rates 4% versus a high 1.5% interest in bank mutual funds by Ron Ortiz. Seconded by Stephanie Rivard, carried by way of acclamation, all in agreement.
<u>Announcements/Reminders</u>			
<u>Executive Session II</u>	<p>Motion to move to Executive Session II made by, Seconded by Motion Carried by way of acclamation, all in agreement.</p> <p>Executive Session II begins at 1915</p>		Nothing Further
<u>Adjournment:</u>	Meeting and Executive Session II adjourned by Board Member Kendra Brown	Executive Session II and Board Meeting adjourned at 1941	The Board of Directors will meet next on Monday, October 24, 2022 at 1730 in the Board Room.

CHAIRPERSON APPROVAL SIGNATURE _____