

Board of Directors

Date: April 24, 2023

Members Present: Eileen Yarborough/Chairman, Kendra Brown/Vice Chairman Stacey Dimitt, M.D./Chief of Staff Robert Windhorst/Board Member Kevin Branum/Board Member Ron Ortiz/ Board Member Joan Gilmore /Board Member Stephanie Rivard /Board Member, Harry Sheski /Board Member

Others present: Thomas Whelan/CEO Jim Hermes/ CFO Maria Atencio/co-CNO Glenna Losito/co-CNO Julie Griffith/ HR Interim Director
 Ambrosia Mandagaran/Director of Risk and Quality Cynthia Tena/Director of Marketing / Lorraine Chavez /Compliance Director Nydia Sanchez / Marketing Assistant Eric Jones/QHR Ryan Nestruck /QHR

Additional Attendees:

Recorder: Amanda Jim / Administrative Assistant

Called to order: 1734

Time adjourned:

Location: Community Room via WebEx

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/RESP. PARTY
<u>Call to Order</u>	The meeting was called to order by Eileen Yarborough		Nothing further.
<u>Roll Call</u>	Eileen Yarborough called roll.		Nothing further.
<u>Prayer</u>	A prayer was given by Thomas Whelan		
<u>Recognition of Additional Attendees</u>			Nothing further.
<u>Citizens to Address the Board</u>			None present.
<u>Agenda</u>	<ul style="list-style-type: none"> a. Agenda presented for April 24, 2023 b. Meeting minutes presented for approval: <ul style="list-style-type: none"> i. Board Meeting: March 27, 2023 	Motion to approve amended Agenda made by Stephanie Rivard. Seconded by Ron Ortiz <ul style="list-style-type: none"> a. Motion Carried by way of acclamation, all in agreement. b. Motion to approve minutes as presented was made by Stephanie Rivard. Seconded by Harry Sheski. Motion carries by way of acclamation, all in agreement. 	
<u>Committee Reports</u>	<ul style="list-style-type: none"> i. Performance Improvement Committee Report: Harry Sheski verbally reported Isaac Atencio advised the MRI is up and running. The MRI passed inspection. Workload is up by 30%. Purchasing Director retired after thirty years and Sean Erice is the new director. Focusing on setting up a store room at the Clinic to have materials on hand. Goal is to be more efficient in their inventory at the hospital, clinic, and use QHR/Ovation 		

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	<p>ordering system. Hosting NMRHA Material Directors meeting. Ernest Leslie, HIM Director, is working on staggering lunches, all incoming calls are answered, and auditing coding, Harry Sheski and Stephanie Rivard toured the lab. Lab proficiency numbers are good, in the 98-99%. Amanda King will be the new lab director.</p> <p>ii. High School Scholarship Committee Report: Thomas Whelan reported that the hospital gives four \$1000 scholarships to graduating high school seniors from Grants High School and Laguna Acoma High School. Over 25 applicants applied. After their first college semester, a brunch will be hosted by the hospital for the award recipients and their families, where the award will be handed to the student. The Hospital looks at applications from students that are going into the healthcare field.</p> <p>iii. Finance/CFO Report: Jim Hermes verbally advised the board with details from the Finance Committee:</p> <p>Charges of \$8.8m remains strong and is 22% > 3-2022 levels. Ortho revenue remained at February levels dropping significantly in the last 2 weeks of Dr. Austin's tenure ER visits remained strong at 41.6% above FY 2022 levels while Radiology, MRI and CT combined are up 29%. In March we performed 3 dental procedures generating \$53k OR Revenue Net Revenue Net revenue of \$4m up \$500k over 3-2022. We've received \$200k of Medicaid denials for services from 2018 to now. The principal reason has been Medicaid's determination that the services provided did not warrant inpatient admission. We've established a committee of PFS, HIM, case management nursing Thom and myself to address these findings.</p>		

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	<p>We've appealed \$116k and rebilled as outpatient \$44k to date.</p> <p>Operating Expenses Costs up \$400k to \$4.6m for extra \$120k for health claims double our run rate & increased locums and agency costs. We have 10 Nursing internal and external contract FTE's and locums general and orthopedic surgeons. Nursing costs are \$231k vs. 6 month average of \$142k and back to FY 2022 levels. Ortho is costs booked \$114k in March while generating only \$313k revenue (\$150k net). NP locums costs a combined \$47k and between CompHealth and direct payments Surgeon locums was \$105k Depreciation is trending higher as we bring purchases into service</p> <p>Financial Results March operating loss was (\$545k) increasing the YTD deficit to (\$1.1m), \$300k behind budget YTD but \$371k better than 2022 despite our continued dependence on contract providers and staff.</p> <p>Loss includes \$633k of non-cash depreciation making ebitda (expected cash flow) \$88k positive Accounts Receivable and Cash Update We are at 58 AR days on another strong patient collections month Cash is down \$1.1m at \$13.9m (110 Days on hand). Cash usage in March included \$925k towards Capital projects, bringing our YTD capital spend to \$4.955m</p>		
<u>CNO Report</u>	<p>Maria Reported: We have 12 contract staff to assist our staff. 6 in OB, 4 ED, 1 PACU, 1 MS/ICU staff. Training continues as we work to replace contract staff with our permanent staff in these specialty areas. We have hired a fulltime night shift ED RN that will start in July and also a day shift prn ED staff member that we will be on boarding this</p>		No further discussion.

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	<p>upcoming week.</p> <p>Education: We did have a full class for community CPR, we had 2 new providers with our community members so was a great PR event as well. Our Fetal Monitoring course was changed from April to May 1.</p> <p>Emergency Department: March ED visits were 1301 with 77 MS admissions, and 19 that spent time in ICU. The national average for length of stay for non- admits is 135 minutes, and we averaged 158 minutes. LWBS (Left without being Seen) is at 3.2%. Both of these stats are up from last month and after investigating believe we know the root cause of the increase and it is being addressed by the ED Director and Dr Fedko. The ED team scored a 78% on their patient satisfaction scores (n=58).</p> <p>OR/PACU In March 107 procedures were performed with 38 cancellations. Scheduled patients are being called the day prior to surgery to confirm and answer questions to help improve this number. The pre-op patient calls along with call backs are being done as we work to address patient satisfaction scores. Our present call-back rate is 67.7%. We have added a contract PACU RN to help with the volume and flow, his contract will end May 20, 2023.</p> <p>Obstetrics In March we had 16 births, a good month for the OB department. CNO's, Nursing Directors and Nursing Supervisor completed course work and skills stations at an ALSO course which is focused on OB emergencies. Awesome learning. Our OB Director plans to create a simulation course with these skills for staff in July.</p> <p>Infection Control We have kicked off our Employee Health initiative with free baseline labs for those who wish and then monthly competitions/educations with the overall goal of improving both mental and physical health. There will be both monthly prizes along with a grand prize in October with our Employee health fair. WE have NO hospital acquired infections to report.</p> <p>Cardiopulmonary The Cardiopulmonary Department is working on a</p>		

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	<p>plan to get all the RT's cross trained to be able to perform all of the testing done in this department. The project is in its early stages, but would improve the overall patient experience by decreasing the amount of time to next available appointment, eliminate the need to reschedule patients if a RT is out sick, etc. The procedure count for March 2023 was 1346 which is a 4.2% increase from this same time last year in March 2022.</p> <p>Social Services</p>		
<u>CEO Report</u>	<p>Thomas Whelan advised the Hospital is pursuing General Surgeons. Two Orthopedics Surgeons are being scheduled for a call and may provide full-time coverage. The Employee of the Month program has been restarted. Compliance Manager, Lorraine Chavez, replacement has been selected. Every quarter a meeting is being scheduled to review what employees should have access to patient information and what employees need to be removed, per auditors. Kyle Lester has revise the process of cleaning and sterilizing instruments and equipment used outside of the Surgery Department. Ambroshia Mandagaran organized a training for Documentation for Defensibility. Megan Greteman, PA-C, was selected for the American Hospital Association Recognition in Nashville, TN.</p> <p>Cynthia Tena reported on the Marketing 3rd Quarter Strategic Plan, Community Health Needs Assessment, and Marketing campaigns.</p>		No further discussion.

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<u>Medical Staff Report</u>	Dr. Stacey Dimitt verbally advised a conversation was held at Med Exec regarding proctoring in the Credentialing process, while also figuring out how to work in the Focus Professional Practice Evaluation. A prescreening application that was put in place is proving to be effective in screening providers.		
<u>Ovation Report</u>	Ryan Nestruck and shared: <ul style="list-style-type: none"> a. Revenue Cycle Update b. HealthTrust Supply Expense Guide c. Economic Benefit of Hospitals on your Community d. Education Opportunities 		No further discussion.
<u>Executive Session</u>	Motion to move to Executive Session made by Stephanie Rivard. Seconded by Stacey Dimitt Motion Carried by way of acclamation, all in agreement. Executive session begins at 1841 to discuss: <ul style="list-style-type: none"> a. Credentialing b. Legal 		Motion to return to Open session made by Stephanie Rivard. Seconded by Stacey Dimitt Motion Carried by way of acclamation, all in agreement. Open session begins at 1855
<u>Old Business</u>			Nothing further.

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<p><u>New Business/Action Taken:</u></p>	<p>a. Motion to approve McCullough, Lauren,, MD for Reappointment; Tullius, Thomas,, MD for Reappointment; ntriere, Lisa, MD for Reappointments; Hochhauser, David,, MD for Reappointment; Luce, Mark, MD for Reappointment; Klejch, Wesley,MD for Full Privileges; Losey, Aaron, MD for Full Privileges; Kavasseri, Karthik, MD for Provisional Privileges; Matadeen-Ali, Chandra, MD for Provisional Privileges; Peterson, Daniel, DPM for Provisional Privileges; Lucero-Jackson, Sabrina, NP for Provisional Privileges; as presented in Credentialing in Executive Session from MEC.</p> <p>b. Motion to approve and accept Appellate Panel decision and close the case.</p> <p>c. Motion to approve Offer Letter to Dr. Lillian Ameh, MD FM/OB with contingency of another site visit, as presented in Executive Session</p>		<p>a. Motion to approve McCullough, Lauren,, MD for Reappointment; Tullius, Thomas,, MD for Reappointment; ntriere, Lisa, MD for Reappointments; Hochhauser, David,, MD for Reappointment; Luce, Mark, MD for Reappointment; Klejch, Wesley,MD for Full Privileges; Losey, Aaron, MD for Full Privileges; Kavasseri, Karthik, MD for Provisional Privileges; Matadeen-Ali, Chandra, MD for Provisional Privileges; Peterson, Daniel, DPM for Provisional Privileges; Lucero-Jackson, Sabrina, NP for Provisional Privileges; as presented in Credentialing in Executive Session from MEC by Stephanie Rivard. Seconded by Ron Ortiz. Motion carried by way of acclamation, all in agreement.</p> <p>b. Motion to approve and accept Appellate Panel decision and close the case as presented in Executive Session by Ron Ortiz. Seconded by Stephanie Rivard. Motion carried by way of acclamation, all in agreement.</p> <p>c. Motion to approve Offer Letter to Dr. Lillian Ameh, MD FM/OB with contingency of another site visit, as presented in Executive Session by Stephanie Rivard. Seconded by Stacey Dimitt. Motion carried by way of acclamation, all in agreement.</p>
<p><u>Announcements/Reminders</u></p>			
<p><u>Executive Session II</u></p>	<p>Motion to move to Executive Session II made by Stacey Dimitt. Seconded by Stephanie Rivard Motion Carried by way of acclamation, all in agreement.</p> <p>Executive session begins at 1923 to discuss:</p> <p>a. Succession Plan</p>		<p>Open session begins at 1942</p>

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<u>Executive Session III</u>			Nothing Further
<u>Adjournment:</u>	Meeting adjourned by Board Member Eileen Yarborough	Board Meeting adjourned at 1942	The Board of Directors will meet next on Monday, May 22, 2023 at 1730 in the Board Room.

CHAIRPERSON APPROVAL SIGNATURE _____