

## Board of Directors

Date: July 26, 2021

Members Present:  Eileen Yarborough/Chairman,  Kendra Brown/Vice Chairman  Chase Elkins/Secretary  Stacey Dimitt, M.D./Chief of Staff  Robert Windhorst/Board Member  
 Kevin Branum/Board Member  Ron Ortiz/ Board Member  Joan Gilmore /Board Member

Others present:  Thomas Whelan/CEO  Jim Hermes/ CFO  Maria Atencio/co-CNO  Glenna Losito/co-CNO  Christopher Harris/ HR Director  Ambrosia Mandagaran/Director of Risk and Quality  Cynthia Tena/Director of Marketing /  Lorraine Chavez /Compliance Director  Eric Jones/QHR  Lauren Blin/ QHR

Additional Attendees:  
 Recorder: Plinky Joy Galera / Administrative Assistant  
 Called to order: 17:50  
 Time adjourned: 19:34  
 Location: Community Room via WebEx

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/RESP. PARTY
<b><u>Call to Order</u></b>	The meeting was called to order by Eileen Yarborough		No further discussion.
<b><u>Roll Call</u></b>	Eileen Yarborough called roll.	Joan Gilmore was not present.	Nothing further.
<b><u>Prayer</u></b>	A prayer was given by Robert Windhorst		
<b><u>Recognition of Additional Attendees</u></b>	Joan Klonowski was recognized by the Board Chairperson Eileen Yarborough		Nothing further.
<b><u>Citizens to Address the Board</u></b>	Joan Klonowski recommended to Cibola General Hospital and Cibola Family Health Center to fully show parents the risk on COVID-19 experimental vaccine for children before they are given the vaccine. The COVID-19 vaccine is still new and some of the side effects do not show up until after three days after the vaccine is administered. The long term side effects of the vaccine to children is also undetermined. In relation to this, Ms. Klonowski gave the meeting attendees sample approval and consent forms that the Hospital can use for children who will be administered with the vaccine and an information packet on the COVID-19 vaccine.		
<b><u>Consent Agenda</u></b>	<ul style="list-style-type: none"> <li>a. Revised Agenda was presented for July 26, 2021</li> <li>b. Meeting minutes presented for approval:                             <ul style="list-style-type: none"> <li>i. Board Meeting: June 28, 2021</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>a. Motion to approve Revised Agenda as revised made by Robert Windhorst Seconded by Ron Ortiz carries by way of acclamation, all in approval.</li> <li>b. Motion to approve minutes as presented was made by Ron Ortiz, Seconded by Chase Elkins. Motion carries by way of acclamation, all in approval.</li> </ul>	Approved and signed meeting minutes will be posted for the public on the CGHC website.
<b><u>Committee Reports</u></b>	<ul style="list-style-type: none"> <li>i. Introduction of New Board member</li> </ul>	<ul style="list-style-type: none"> <li>i. Mr. Whelan introduced Stacey Dimitt, M.D. as the Hospital's new Chief of Staff and consequently a Board member. Mr. Whelan also raised that the County has already selected Ms. Stephanie Rivard as a new Board Member to replace Mr. Bob Tenequer.</li> </ul>	

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	ii. Finance/CFO Report	ii. Mr. Hermes gave a verbal update on The Financial Report for month and year ending June 30, 2021.  Volumes for the month of May 2021 remained strong. Patient charges rebounded to \$6.9 million in June, which is the second highest month in Cibola General Hospital History. Other issues of note: <ul style="list-style-type: none"> <li>• Year-to-date revenue finished at \$9.8 million higher than 2021 stemming from great volume growth and service additions.</li> <li>• June 2021 loss was \$280,000 after audit items and \$120k operationally. Subsequent to the board meeting the \$3.049m PPP loan was forgiven. Together with all other year end items FYE 6-2021 results were \$4.5m.</li> <li>• Accounts receivable days dropped 22 days to 79 due to strong collections and additional contractual allowance true-up.</li> <li>• Unbilled charges stabilized at \$3.6 million during June 30, 2021, but have since dropped to \$3 million. The target for unbilled charges is to amount to \$2 million.</li> <li>• The Hospital remains at 217 days cash on hand for June 2021, which is slightly higher from a low cash on hand of 205 days in March 2021.</li> <li>• Wells Fargo passed the Paycheck Protection Program (PPP) forgiveness application to the Small Business Administration (SBA) on June 19, 2021. The Hospital expects an answer in relation to the PPP on August 2021. (Forgiveness received and earnings booked for June)</li> </ul>	
<b><u>CNO Report</u></b>	Maria Atencio gave a verbal update on department developments, and nursing contracts status along with and Social Services personnel updates.		No further discussion.
<b><u>CEO Report</u></b>		i. Marketing Report <ul style="list-style-type: none"> <li>• Administration has viewed the video presentation of the Marketing Report that Cynthia Tena prepared.</li> </ul>	Ms. Yarborough raised that it would good for the Hospital to engage New Mexico State Legislators so they can see how the policies they create affect hospitals and the medical industry.

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<b><u>Medical Staff Report</u></b>	Dr. Stacey Dimitt reported that the new Medical Executive Committee has been elected. The following hold the position: <i>Dr. Stacey Dimitt – Chief of Staff</i> <i>Dr. Amanda Young – Vice Chief of Staff</i> <i>Dr. Snow Petersen – Communication Officer</i> <i>Dr. Arnold Valdivia &amp; Dr. Janice Shipley – Members at large</i>		No further discussion
<b><u>QHR Report</u></b>	Eric Jones presented the QHR report to the Board.	Eric Jones introduced Ms. Lauren Bline who is the new Client Success Manager of QHR. Ms. Bline is one of the key individuals for Cibola General Hospital to coordinate with in matters concerning QHR.  Mr. Jones also reported that QHR has already begun the process of putting the together the pre-cursor work for Cibola General Hospital’s Community Health Needs Assessment for 2022.	Nothing further.
<b><u>Executive Session</u></b>	Motion to move to Executive Session made by Robert Windhorst, Seconded by Ron Ortiz. Motion Carried by way of acclamation, all in approval.  Executive session begins at 1859 to discuss: a. Personnel b. Legal		Motion to return to Open session made by Chase Elkins, Seconded by Robert Windhorst. Motion Carried by way of acclamation, all in approval. Open session begins at 1920pm.
<b><u>Old Business</u></b>	Administration presented overarching Cibola General Hospital Fiscal Year 2022 goals.	Ms. Yarborough raised that it would be good to add the following in the goals: <ul style="list-style-type: none"> <li>• <i>Finance</i> – Striving for clean and unmodified audit; and,</li> <li>• <i>Personnel</i> – Inviting Cibola General Employees to the Board meetings.</li> </ul>	

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<b><u>New Business/Action Taken:</u></b>	<ul style="list-style-type: none"> <li>a. Mill Levy Resolution</li> <li>b. Psychiatric Nurse Practitioner</li> <li>c. Fiscal Year 2022 Goals</li> </ul>		<ul style="list-style-type: none"> <li>a. Motion to approve Mill Levy Board Resolution, with the revision of designating the entire Mill Levy Funds to offset Emergency Department's Physicians' compensations, made by Chase Elkins, Seconded by Robert Branum. Carried by way of acclamation, all in approval.</li> <li>b. Motion to approve compensation and benefit package for Cibola General Hospital Psychiatric Nurse Practitioner made by Robert Windhorst, Seconded by Ron Ortiz. Carried by way of acclamation, all in approval.</li> <li>c. Motion to approve overarching Cibola General Hospital fiscal Year 2022 Goals made by Robert Windhorst, Seconded by Ron Ortiz. Carried by way of acclamation, all in approval.</li> </ul>
<b><u>Announcements/Reminders</u></b>	Board and Executive Team Advisory Management Workshop Mr. Whelan		
<b><u>Adjournment:</u></b>	Motion to adjourn made by Robert Windhorst, Seconded by Ron Ortiz. Motion Carried by way of acclamation, all in approval.	Meeting adjourned at 1934.	The Board of Directors will meet next on Monday, July 27, 2021 at 1730 in the Board Room.

CHAIRPERSON APPROVAL SIGNATURE \_\_\_\_\_