

Board of Directors

Date: April 25, 2022

Members Present: Eileen Yarborough/Chairman, Kendra Brown/Vice Chairman Chase Elkins/Secretary Stacey Dimitt, M.D./Chief of Staff Robert Windhorst/Board Member
 Kevin Branum/Board Member Ron Ortiz/ Board Member Joan Gilmore /Board Member Stephanie Rivard /Board Member,

Others present: Thomas Whelan/CEO Jim Hermes/ CFO Maria Atencio/co-CNO Glenna Losito/co-CNO Christopher Harris/ HR Director Ambrosia Mandagaran/Director of Risk and Quality Cynthia Tena/Director of Marketing / Lorraine Chavez /Compliance Director Nydia Sanchez / Marketing Assistant
 Eric Jones/QHR

Additional Attendees: Michael Faulken /QHR

Recorder: Amanda Jim / Administrative Assistant

Called to order: 1730

Time adjourned:

Location: Community Room via WebEx

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/RESP. PARTY
<u>Call to Order</u>	The meeting was called to order by Kendra Brown		Nothing further.
<u>Roll Call</u>	Kendra Brown called roll.	Eileen Yarborough, Chase Elkins, Robert Windhorst, and Kevin Branum were not present.	Nothing further.
<u>Prayer</u>	A prayer was given by Thomas Whelan		
<u>Recognition of Additional Attendees</u>			Nothing further.
<u>Citizens to Address the Board</u>			None present.
<u>Agenda</u> <u>Committee Reports</u>	<ul style="list-style-type: none"> a. Agenda presented for April 25, 2022 b. Meeting minutes presented for approval: <ul style="list-style-type: none"> i. Board Meeting: March 28, 2022 i. Scholarship/HR Report ii. Finance/CFO Report 	Motion to amend Agenda made by Joan Gilmore, Seconded by Dr. Stacey Dimitt <ul style="list-style-type: none"> a. Motion Carried by way of acclamation, all in agreement. b. Motion to approve minutes as presented was made by Dr. Stacey Dimitt, Seconded by Stephanie Rivard. Motion carries by way of acclamation, all in agreement. i. Chris Harris reported two student from Grants High School have been awarded scholarships from the Hospital. The Scholarship committee is currently waiting on applications from Laguna Acoma High School. ii. Jim Hermes verbally advised the board with details from the Finance Committee: Revenue Patient Charges were \$7.2m. This is \$232k per calendar day, \$4k < PYTD average	

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		<p>revenue per calendar day \$236k. The OR had 67 cases up from 56 in February, but below our 72 PYTD average. Net revenue was on budget at \$3.4m. YTD we remain \$116k above budget and \$3.5m better than prior year. YTD Patient visits are up 30% vs. prior year while net revenue per encounter is down 13%. Big cases were deferred. Operating costs of \$4.15m, \$725k above budget. Continued high contract labor (\$345k variance) and locums costs (\$102k budget variance) make up 62% of the expense variance. Employee medical claims were \$100k > PYTD run rate and budget. Relocation costs incurred in March were \$50k Non-Operating Revenue - No unusual activity. Accounts Receivable and Cash Update - 66.2 AR days down 15.5 from 2/28 on \$3.6m patient cash collections and write-down on legacy AR of \$100k. Unreserved Medhost and ECW balances are \$90k and \$112k respectively. Days cash on hand rebounded 5 days to 160 on strong collections.</p> <p>As of the end of last week, the Clinic ceased having screeners. The Hospital will look at eliminating the screeners because the front door entrance will be opened. The idea of purchasing two buses to transport employees from Grants to Albuquerque and vice versa, is being explored. The new IT Director coming at the end of June has experience working with Cerner.</p>	

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<u>CNO Report</u>	<p>Maria reported:</p> <p>Staffing: Recruitment continues daily. We have secured an experienced part time employee, and are working on some other PRN and part time hires. In an effort to put us at an advantage in our efforts, we are providing housing, if available to staff in need, as an added benefit.</p> <p>Education: Education this month was NRP (Neonatal Resuscitation Program). Great learning experience for those in attendance. We have completed our first month of our scanning project with great improvement. This is a 3month project allowing us to work out some bugs in our Cerner system and hardwire a process. Marketing and Clinical Directors participated in a Career Fair at Grants High School and Laguna Acoma High School on Thursday, April 21st. The students were given information and demonstrations on all careers in healthcare, as well as information about our job shadowing.</p> <p>Emergency Department: ED volumes for March were 1001 and are on track to be over 1000 in April. LWBS (Left without being seen) increased slightly to 3.1%. In the ED, we have seen a large amount of Flu A for the past few weeks. The ED met their patient Satisfaction goal again with an overall score of 81%, despite the increased numbers. KUDOS to the ED staff!</p> <p>OR/PACU We did 78 procedures in March and are doing more elective cases each week. Our OR Director is out for an undetermined length of time and the team has done a great job keeping things flowing.</p> <p>Obstetrics In March we had 15 deliveries and already in April we have had 11 to date. We are getting an increased influx and interest of patients from</p>		No further discussion.

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	<p>Gallup and surrounding areas. We have staff interested in orienting and moving to OB which will help us decrease contract staff. A luncheon occurred with Lovelace this past week that talked about preterm labour and educated our providers and staff on these emergencies.</p> <p>Infection Control We have been able to keep up with the Infection Control duties as Kyle is learning his new role and continues to work in the ED. He has had some valuable learning time in incident command and is scheduled to take some formal training next month.</p> <p>Cardiopulmonary Cardiopulmonary has completed their first EEG this past week. They have also hired a permanent night shift employee. Their next project is to work on the holster monitor interface to save man hours on manual work arounds and improve delivery of results to physicians once completed.</p> <p>Social Services Social Services received 31 consult orders in March. We have increased the number of patients being serviced at the clinic for medication management. Our new social worker has begun training and is in the final steps of being credentialed to provide counselling services at a future date.</p> <p>Pharmacy We have hired a fulltime pharmacist to assist our fulltime Pharmacy Director. He comes with experience in both large hospital and Critical Access Hospitals and are happy to have found him.</p> <p>Dietary We want to thank Matilda our Dietary Manager for her uplifting seasonal activities that place a smile on all staffs' face. This month we hunted for a daily Easter egg throughout the hospital or clinic and the employee got a treat from dietary.</p>		
<u>CEO Report</u>	<p>Thomas Whelan reported Dr. Cain was offered the position and after talking with him, he declined. Dr. Lugo and Dr. Gibson do not seem to be a good fit with the hospital. A Clinic Manager, Robert Cleland is working with physicians to get a feel for his new position. Two directors have resigned: HIM</p>		

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	<p>Director, Dale Smith and IT Director, Rick Smith. Marketing Director, Cynthia Tena reported on the Community Health Needs Assessment (CHNA) Summary and Proposed Plan. Cynthia also provided a review on the Leadership's Strategic Session Summary, Recommended Plans, and New Vision.</p>		
<p><u>Medical Staff Report</u></p>	<p>Dr. Stacey Dimitt reported that an agreement has been reached and submitted fifteen cases for an external peer review. Prescreens for Med Staff will start taking place prior to the provider moving to the area.</p>		
<p><u>QHR Report</u></p>	<p>Eric Jones and Michael Faulkenberry presented the QHR report and Strategic Planning Session to the Committee.</p>		
<p><u>Executive Session</u></p>	<p>Motion to move to Executive Session made by Stephanie Rivard, Seconded by Dr. Stacey Dimitt Motion Carried by way of acclamation, all in agreement.</p> <p>Executive session begins at 1852 to discuss:</p> <ol style="list-style-type: none"> a. Medical Staff Credentialing b. Compliance c. QHR 		<p>Motion to return to Open session made by Stephanie Rivard, Seconded by Dr. Stacey Dimitt Motion Carried by way of acclamation, all in agreement.</p> <p>Open session begins at 1911</p>

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<u>Old Business</u>			Nothing further.

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<p><u>New Business/Action Taken:</u></p>	<p>a. Motion to approve five medical professionals and one revocation that MEC recommends to move forward presented in Executive Session.</p> <p>b. Motion to execute a contract with QHR Collection Service.</p>		<p>a. Motion to approve credentialing recommendations by Joan Gilmore, Seconded by Dr. Stacey Dimitt Motion Carried by way of acclamation, all in agreement</p> <p>b. Motion to execute QHR Collection Service contract made by Ron Ortiz, Seconded by Stephanie Rivard Motion Carried by way of acclamation, all in agreement</p>

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<u>Announcements/ Reminders</u>			
<u>Executive Session II</u>	Executive session begins at 1928 to discuss:		

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<u>Adjournment:</u>	Meeting adjourned by Board Member Kendra Brown	Meeting adjourned	The Board of Directors will meet next on Monday, June 27, 2022 at 1730 in the Board Room.

CHAIRPERSON APPROVAL SIGNATURE _____