

Board of Directors

Date: February 28, 2022

Members Present: Eileen Yarborough/Chairman, Kendra Brown/Vice Chairman Chase Elkins/Secretary Stacey Dimitt, M.D./Chief of Staff Robert Windhorst/Board Member
 Kevin Branum/Board Member Ron Ortiz/ Board Member Joan Gilmore /Board Member Stephanie Rivard /Board Member,

Others present: Thomas Whelan/CEO Jim Hermes/ CFO Maria Atencio/co-CNO Glenna Losito/co-CNO Christopher Harris/ HR Director Ambrosia Mandagaran/Director of Risk and Quality Cynthia Tena/Director of Marketing / Lorraine Chavez /Compliance Director Nydia Sanchez / Marketing Assistant
 Eric Jones/QHR

Additional Attendees: Lauren Bline/QHR

Recorder: Amanda Jim / Administrative Assistant

Called to order: 1731

Time adjourned:

Location: Community Room via WebEx

AGENDA ITEM	DISCUSSION/FINDINGS	CONCLUSIONS/RECOMM.	ACTION/FOLLOWUP/RESP. PARTY
<u>Call to Order</u>	The meeting was called to order by Eileen Yarborough		Nothing further.
<u>Roll Call</u>	Eileen Yarborough called roll.		Nothing further.
<u>Prayer</u>	A prayer was given by Robert Windhorst		
<u>Recognition of Additional Attendees</u>			Nothing further.
<u>Citizens to Address the Board</u>			None present.
<u>Agenda</u>	<ul style="list-style-type: none"> a. Agenda presented for February 28, 2022 b. Meeting minutes presented for approval: <ul style="list-style-type: none"> i. Board Meeting: January 24, 2022 	Motion to amend Agenda made by Joan Gilmore, Seconded by Stephanie Rivard <ul style="list-style-type: none"> a. Motion Carried by way of acclamation, all in agreement. b. Motion to approve minutes as presented was made by Robert Windhorst. Seconded by Stephanie Rivard . Motion carries by way of acclamation, all in agreement. 	
<u>Committee Reports</u>	<ul style="list-style-type: none"> i. Finance/CFO Report 	<ul style="list-style-type: none"> i. Jim Hermes verbally advised the board with details from the Finance Committee. Charges were \$7.35m, down \$330k from prior 3 month average and \$580k net of Remdesivere and Cephied increase. The YTD revenue is \$6.7m and 15% higher than prior year. 	

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		<p>Net revenue was \$3.6m, flat to budget. The YTD remain \$150k above budget and \$3m better than the prior year.</p> <p>Net revenue per encounter remains low at \$592 related to increase POD D testing and no major elective surgeries.</p> <p>Clinic volume was 27% higher than any prior month (3,374 visits) but revenue per visit dropped 10% from \$173 to \$155.</p> <p>Operating costs were \$540k above budget for January, \$400k of this in Contract labor, \$250k of this is structural.</p> <p>January has 2 months of Rehab for an extra \$35k Lab includes final invoicing of contract labor for \$35k.</p> <p>Nursing and emergency contract labor process is \$93k > PYTD run rate.</p> <p>January has extraordinary contract costs for billing and collection of \$75k.</p> <p>January has extraordinary contract costs for respiratory labor of \$36k.</p> <p>Supply costs were \$171k above budget for January Pharmacy provided 72 doses of Remdesivere in January at a cost of \$500 per for \$36k. Respiratory paid for 2 tank fills for an extra \$23k Lab purchased Cephied Covid supplies for \$66k and unprocessed Siemens invoices of \$20k.</p> <p>Non-Operating Revenue No unusual activity Accounts Receivable and Cash Update 77.4 AR days is a drop of 5.6 from 12/31 on \$3m strong patient cash collections - Days cash on hand dropped 8.8 days to 166 while cash balances decreased \$400k. Usage in January was up 7.2 days to fund a 3rd pay-period in the month (\$788k) In addition, we reduced payables by \$450k accounting for an additional 4.0 days cash usage. This was offset by aforementioned strong patient receivable collections</p> <p>Audit was approved by the State Auditor this morning on February 28, 2022. The order for the MRI building was placed before Russia invaded Ukraine and it is not known</p>	

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		<p>how long to get the aluminum from Russia. Do not know if the materials are in the US or not. GE is having a hard time sourcing their parts and may take a while.</p>	
<p><u>CNO Report</u></p>	<p>Maria reported:</p> <p>Staffing: We have received our FEMA nurses a total of 5 nurses on both day and nights in MED/SURG, ER, and ICU. We hope to use them wisely with training our staff to work in other areas, and give them a little rest as needed whether it be less overtime or maybe a little vacation.</p> <p>Education: We will be having TNCC on the 28th of February and 1st March.</p> <p>Emergency Department: ED volumes for the month of January 891, LWBS 3.8%. We have FEMA nurses one on days and one on nights. Acuity remains high, yet transfers to specialty is not as long as a wait.</p> <p>OR/PACU We continue to do outpatient surgeries, we have completed our 1st big elective overnight admission case and will continue to look at that on a week by week basis in an effort to open it up a little more.</p> <p>Obstetrics (OB) In January we had 10 deliveries, we continue to look for a manager.</p> <p>Infection Control WE have started to do some training with one of our in house nurses on infection control, some classes on line and education with Quality. Presently some of the job duties are split up by Directors and CNO's.</p> <p>Cardiopulmonary The Respiratory department has really pushed through some staffing shortages with sheer perseverance. Presently with the help of contract staff and an on boarding plan of a new grad, a prn hire, we are moving in the right direction.</p> <p>Social Services Our Psychiatric NP has completed on-boarding and has begun seeing patients in our new out-</p>		<p>No further discussion.</p>

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	<p>patient behavioural health program. We had the ribbon cutting ceremony with a few of the Chamber members. We continue to seek additional PRN social service clinicians for the hospital setting as well as a full-time counsellor for the clinic setting.</p> <p>Pharmacy Medication shortages continue and present daily challenges for our pharmacy to keep needed items. Pharmacy continues to work hand in hand with the rest of the team discussing, planning and caring for our patients.</p> <p>Dietary Dietary wants to share that for the month of December and January sanitation inspection completed by the consulting dietician has been a perfect 100% with no violations found.</p>		
<u>CEO Report</u>	<p>Thomas Whelan reported there is a good selection of candidates for the general surgeon position. Two site visits will take place, a videoconference, and a conversation was had with a fourth candidate. An offer was made to a Hospitalist candidate and will be available in May. A second Hospitalist candidate may offer Locum Tenes work.</p> <p>Christopher Harris, HRM reported a Clinical Administer will be starting the end of March. Cibola General Hospital continues to be a diverse employer. The organization is growing and growing to 265 employees. A lot of critical clinic positions are open and struggling to source for permanent candidates to fill these positions.</p>		
<u>Medical Staff Report</u>	<p>Dr. Stacey Dimitt reported the first set of external peer reviews were sent out and waiting to hear if all the cases will be reviewed or which ones will be reviewed. A prescreening process is being looked into before a candidate is offered a contract. Inpatient surgeries are slowly being scheduled starting last week.</p>		

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<u>QHR Report</u>	Eric Jones presented the QHR report to the Committee.		
<u>Executive Session</u>	<p>Motion to move to Executive Session made by Joan Gilmore, Seconded by Stephanie Rivard Motion Carried by way of acclamation, all in agreement.</p> <p>Executive session begins at 1843 to discuss:</p> <ul style="list-style-type: none"> a. Credentialing b. Personnel 		<p>Motion to return to Open session made by Kevin Branum, Seconded by Stephanie Rivard Motion Carried by way of acclamation, all in agreement.</p> <p>Open session begins at 1940</p>
<u>Old Business</u>			Nothing further.

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<p><u>New Business/Action Taken:</u></p>	<p>a. Motion to approve six medical professionals and one revocation that MEC recommends to move forward presented in Executive Session.</p> <p>b. Motion to execute a contract with Dr. Victoria Garcia for an OBGYN position presented in Executive Session.</p> <p>c. Motion to execute a Hospitalist contract with Dr. Sara Thorp as presented in Executive Session.</p> <p>d. Motion to enter into a contract with QHR, an advisory management contract between the Hospital and QHR as presented in Executive Session.</p>		<p>a. Motion to approve credentialing recommendations by Kevin Branum Seconded by Joan Gilmore Motion Carried by way of acclamation, all in agreement</p> <p>b. Motion to execute OBGYN contract made by Ron Ortiz, Seconded by Stephanie Rivard Motion Carried by way of acclamation, all in agreement</p> <p>c. Motion to execute a Hospitalist contract made by Robert Windhorst, Seconded by Stephanie Rivard. Motion Carried by way of acclamation, all in agreement</p> <p>d. Motion to enter into a contract with QHR, an advisory management contract between the Hospital and QHR made by Kevin Branum, Seconded by Robert Windhorst Motion Carried by way of acclamation, all in agreement</p>

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<u>Announcements/ Reminders</u>	Saturday, March 5 th Chamber Banquet @6pm Thursday, March 10 th – Video for KRQE Thursday, March 31 st – Director Strategic Planning Thursday, April 28 th /29 th – Board Strategic Planning Saturday, April 30 th – Tentative April Health Fair May 6-12 Hospital and Nurse’s Week		
<u>Executive Session II</u>	Motion to move to Executive Session II made by Joan Gilmore, Seconded by Kevin Branum Motion Carried by way of acclamation, all in agreement. Executive session begins at 1948 to discuss: a. Personnel		Motion to return to Open session made by Robert Windhorst, Seconded by Dr. Stacey Dimitt Motion Carried by way of acclamation, all in agreement. Open session begins at 2007
<u>Adjournment:</u>	Meeting adjourned by Board Chair Eileen Yarborough.	Meeting adjourned at 2007	The Board of Directors will meet next on Monday, March 28, 2022 at 1730 in the Board Room.

CHAIRPERSON APPROVAL SIGNATURE _____